**College of Arts and Law**

# VRS Application Form

Completed application forms and supporting documents (listed below) to be returned to the respective School Administration Manager.

|  |  |  |
| --- | --- | --- |
| School of Languages Cultures Art History and Music | Susan Smith | [S.Smith.5@bham.ac.uk](mailto:S.Smith.5@bham.ac.uk) |
| Birmingham Law School | Law Operations | [lawoperations@contacts .bham.ac.uk](mailto:lawoperations@contacts.bham.ac.uk) |
| School of Philosophy, Theology and Religion | Helen Ingram | [H.Ingram@bham.ac.uk](mailto:H.Ingram@bham.ac.uk) |
| School of English, Drama and American and Canadian Studies | Rob Doolan | [R.Doolan@bham.ac.uk](mailto:R.Doolan@bham.ac.uk) |
| School of History and Cultures | Janis Humphries | [J.Humphries@bham.ac.uk](mailto:J.Humphries@bham.ac.uk) |

|  |  |
| --- | --- |
| **Applicant details** | |
| Title (Mr, Mrs, Ms, Miss etc) |  |
| Name |  |
| **Date of Birth** |  |
| **Have you previously applied to the University of Birmingham? Yes/No**  ***If Yes, please quote your ID number if known*** |  |
| **Permanent Home Address** |  |
| **Correspondence/temporary address (if different from your home address)** |  |
| **Email** |  |
| **Telephone (including international dialling code)** |  |
| **Nationality**  **(If you have dual nationality please also enter your second nationality)** |  |
| **Country of birth** |  |
| **Country of permanent residence** |  |

|  |  |
| --- | --- |
| **Education –qualifications already held/to be obtained** | |
| **Current Institution & Address** |  |
| **Dates of attendance**  **(*Please indicate whether full-time or part-time)*** |  |
| **Qualifications obtained/to be obtained** |  |
| **Classification/Grade** |  |
| **Date of award/Expected date of award** |  |

|  |  |
| --- | --- |
| **English Language Proficiency**  ***Currently English Language at UKVI B2 level is required to enter the UK on a Tier 4 visa*** | |
| **Qualification (e.g. IELTS, TOEFL, Pearsons):** |  |
| **Date test taken or to be taken** |  |
| **Grade or Score (if known)** |  |

|  |  |  |
| --- | --- | --- |
| Details of the visit. | | |
| School/Department |  | |
| Dates of Proposed Visit*(Please include both start and end dates for the visit)* | Start Date: | End Date: |
| Name of proposed researcher or individual you have been in contact for possible supervision.  |  |  | | --- | --- | | **Have you made contact with your proposed host / mentor** | Yes  No | |  | |
| ****Have you made contact with your proposed host / mentor**** | Yes  No | |
| Summary of Proposed Research Activities *(Please include brief details of purpose and methodology of research, facilities likely to be required and any likely publications)* | | |

**Declaration**

I certify that the information given in this application and in the supporting documents is accurate and complete. I agree to the University processing personal data contained in this form, or other data which the University may obtain from me or other sources, for any purpose connected with my studies, health, welfare, safety or for any other legitimate purpose.

If you have applied through a University-appointed education agent, by signing this declaration you are agreeing to the University sharing your personal information with them.

**Signed:**

**Date:**

|  |  |  |
| --- | --- | --- |
| **Additional Supporting Documentation** | | **Attached** |
| Current CV | |  |
| Letter of Reference | |  |
| Evidence of written and spoken English (if required) | |  |
| Evidence of any sponsorship / funding to support visit | |  |
| School Admin Office Use Only | | |
| Supporting statement from School Head of Research. (With specific reference to benefits for Research Environment of School and Impact) |  | |
| Host / Supervisor arrangements agreed (please provide details) | Confirm  Details: | |
| Head of School approval | Yes  No | |