

INFLAME

1st SUPERVISORY BOARD MEETING: 09.00h-17.00 24th January 2011

**Room 3:11 Geography and Environmental Sciences Building,
University of Birmingham**

A G E N D A

09:00 – Meeting Commences

1. Welcome and Introduction (Stuart Harrad)
2. Outlines of Individual ESR/ER projects (10 mins maximum per project to include brief report on progress with researcher recruitment) from each partner
 - a. Antwerp University (ESR1, Adrian Covaci)
 - b. University of Birmingham (ESR2, Stuart Harrad)
 - c. VITO (ESR3, Marianne Stranger)
 - d. IVL (ESR4, Anna Palm-Cousins)
 - e. ITM, Stockholm University (ESR5, Cindy deWit)
 - f. NIPH (ESR6, Cathrine Thomsen)
 - g. University of Reading (ESR7, Chris Collins)
 - h. IVM, VU (ESR8, Margot van den Bor)
 - i. VITO (ESR9, Stefan Voorspoels)
 - j. Antwerp University (ESR10, Ronny Blust)
 - k. University of Birmingham (ESR11, Mark Viant)
 - l. AMC (ESR12, Leonie van Rijt)
 - m. IVM, VU (ER1, Pim Leonards)
 - n. ITM, Stockholm University (ER2, ?)

Coffee to be taken at ~10.30-10.50, Buffet Lunch to be taken at ~12:30-13.30

3. Overview of Ethical Issues (Georg Becher)
 4. Overview of Equal Opportunities Issues (Anna Palm-Cousins)
 5. Advanced Training Courses (ATCs) – Scheduling and Content (Stuart Harrad)
 6. Financial Issues (Stuart Harrad)
- Coffee to be taken at ~15.00-15.30
7. Reporting requirements (Stuart Harrad)
 8. Summary of key issues arising (Stuart Harrad)
 9. Any other business
 10. Venue/Date of Next Meeting

17.00 (latest) Meeting Close