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| **CPD EVENT BOOKING FORM** |
| CBT Programmes School of Psychology  |
|  |  |  |  |  |  |  |  |
| **Name:**  |   |   |   |   |   |  |  |
| (this will be on your certificate) |  |  |  |  |  |
| **Contact Email address:**  |   |   |   |   |   |  |  |
|  |  |  |  |  |  |  |  |
| **CPD Course Title:** |   |   |   |   |   |  |  |
|  |  |  |  |  |  |  |  |
| **CPD Course Date:** |   |   |   |   |   |  |  |
|  |  |  |  |  |  |  |  |
| **Payment Details** (*please tick one box*)  |  |  |  |  |  |
| Self Fund:  |   |  | Employer Fund  |   |  |  |  |
|  |  |  |  |  |  |  |  |
| *Self Fund*: Please visit our online shop to pay via credit /debit card: <http://shop.bham.ac.uk> |  |  |
| *Employer to Invoice*: please provide the following details: |  |  |  |
|  |  |  |  |  |  |  |  |
| Full Address of Employer: |   |   |   |   |  |  |
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|  |  |  |  |  |  |  |  |
| Purchase Order Number: |   |   |   |   |  |  |
|  |  |  |  |  |  |  |  |
| VAT Registration Number: |   |   |   |   |  |  |
|  |  |  |  |  |  |  |  |
| Email Address of Finance contact:  |   |   |   |  |  |
|  |  |  |  |  |  |  |  |
| Telephone Number of Finance contact:  |   |   |   |  |  |
|  |  |  |  |  |  |  |  |
| ***Please Note****: your fee will be returned to you if the course is cancelled. Full fees will be*  |
| *refunded for cancellations received up to seven days before the CPD event. Fees will not be returned for any cancellations received seven days or less from the start of the course.*  |  |
|  |  |  |  |  |  |  |  |
| **Your place will not be secured until you have paid / provided details so an invoice can be raised.**  |
|  |  |  |  |  |  |  |  |
| Signed:  |   |   |  Date: |   |   |  |  |
|  |  |  |  |  |  |  |  |
| Any queries please contact the team on psychology-placementadmin@contacts.bham.ac.uk / 0121 414 3319 |
|  |  |  |  |  |  |  |  |