FITNESS TO PRACTISE PROCEDURES

1. Introduction
The General Medical Council (GMC) is a charity whose duty is to protect, promote and maintain the health and safety of the community. It has strong and effective legal powers designed to maintain the standards the public has a right to expect of doctors, and so protect patients. To this end the GMC oversees the education of medical undergraduates to ensure high standards of medical education. It also maintains a register of doctors who are qualified to practise and it can remove a doctor from the register if their ability to practise is in doubt.

The University of Birmingham has a responsibility to ensure that students graduating with MBChB are academically, professionally, physically and psychologically fit to practise as doctors. Fitness to practise is especially important with this degree since each graduate is potentially employed within the NHS with direct responsibility for patient care, which with satisfactory performance then leads to full registration with the GMC.

This document outlines the procedures within the College of Medical and Dental Sciences designed to ensure that MBChB graduates are fit to practise as doctors. MBChB students are made aware of their continuing responsibility to maintain their fitness to practise through the annual signing of the College of Medical and Dental Sciences codes for fitness to practise for the MBChB degree (Document A, attached below). This annual confirmation allows the College to be alerted to any student who has any concern about their fitness to practise, so the College can work with them to resolve it.

Related national and University documents that should also be consulted are:
(i) The University of Birmingham Student Charter
http://www.student.bham.ac.uk/studentcharter/thestudentcharter.shtml
(ii) The GMC document: Tomorrow’s Doctors (September 2009) - available on the GMC website at:
(iii) The GMC and Medical Schools Council document: Medical Students: professional values and fitness to practise (March 2009) - available on the GMC website at:
http://www.gmc-uk.org/education/undergraduate/professional_behaviour.asp

In addition, students are encouraged to participate in the GMC’s interactive guide for Medical Students which brings fitness to practise issues to life:
http://www.gmc-uk.org/static/media/Medical_Students/index.html

2. Referral to the Fitness to Practise (FTP) Committee
A student may be subject to a formal investigation should concerns be raised concerning their health, professionalism or their conduct or behaviour.
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All students will be subject to an initial investigation should concerns be raised. The Investigating Officer will consider all of the facts and make a decision on the appropriate course of action to take. This may be to provide extra support or remediation to the student, award a summary penalty (such as a warning or reprimand) or in some cases it may be appropriate to refer cases to College of Medical and Dental Sciences Fitness to Practise Committee for further consideration.

3. Health

All issues with respect to the health of a candidate or student for professional programmes of study are confidential. However, doctors treating a medical student with a serious mental or physical disorder that may pose a risk to patients may inform the Head of Student Development and Support for the MBChB. The GMC guidance on confidentiality allows for such disclosure in the public interest.

Health concerns developing during the course may be disclosed from multiple sources, for example teaching staff, tutorial staff, or Head of Academy (or their staff within Teaching Trusts) and should be brought to the attention of the Year Tutors/Senior Tutors. These students should be referred to the Head of Student Development and Support for consideration who can, if necessary, arrange for a medical opinion from a relevant independent practitioner, normally in Occupational Health, who has a full understanding of the requirements for studying for MBChB at the University of Birmingham. Where
necessary, a student may be referred to the College of Medical and Dental Sciences Fitness to Practise Committee.

4. Admissions Procedure
There is currently a health declaration section on the UCAS form. If the health declaration section indicates a potentially serious problem in terms of the competencies required of medical students and doctors as set out in ‘Tomorrow’s Doctors’ then candidates will be referred to the Occupational Health department or to an appropriate consultant for a health assessment and to determine whether any reasonable adjustments could be implemented to facilitate their completion of the programme.

Candidates will be made aware of the ‘Codes for Fitness to Practise’ during the admissions process. If there are issues about a student being able to fulfil the attitudinal and behavioural requirements for medicine then no offer is made and it is recommended that the student seeks counselling through recognised channels to ensure they fully understand the implications of their views and/or behaviour.

Disclosures
Candidates receiving an offer following interview are also required to complete a Health Declaration Form. Any disability or specific learning disorders (SpLD) are relayed to the University’s Disability and Learning Support Service for assessment and to provide advice and assistance to the College on the provision of reasonable adjustments which could be implemented to facilitate completion of the programme. Any health issues that impinge on fitness to practise are referred to the Fitness to Practise Committee, which may request the opinion of an independent advisor who understands the requirements of the MBChB Programme.

All candidates must supply evidence of a Disclosure and Barring Service check at each point of requirement during the course. Failure to submit such a check or receipt of an adverse report might lead to rejection on admission or requirement to withdraw from the course.

5. Discipline
Students on the MBChB programme are assessed by their teachers and tutors during their course with regard to their attendance, professional behaviour and attitudes. Their reports (verbal and written) are sent to the MBChB Office. If there are important issues raised with a student in these assessments they are forwarded to the Student Services Centre and students will be referred to a Year Tutor.

All cases of plagiarism or cheating must be referred to the Operations Manager (Student Experience and Support) for investigation and may result in a referral to the College Fitness to Practise Committee.

Anyone who has concerns or serious issues with respect to a student’s behaviour or discipline must report these in writing to the Senior Tutors, preferably using the ‘Concern Form’. Guidance and a copy of the form can be found on the student Intramed

The Medical and Dental Sciences College follows the Regulations of the University of Birmingham on Student Conduct (Section 8)
http://www.as.bham.ac.uk/legislation/docs/regulations_part8.pdf

6. The Fitness to Practise Committee
The Medical and Dental Sciences College modus operandi for all College level Fitness to Practise Committees is in accordance with the University Legislation.
http://www.as.bham.ac.uk/legislation/
Appendix I

UNIVERSITY OF
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Document A

The University of Birmingham College of Medical and Dental Sciences Code of Conduct and Fitness to Practise for MBChB students

The following codes identify the behaviour required of a student within the University of Birmingham and the relevant professional code with respect to Medicine. As a medical student you will be studying to obtain a University degree that allows you to work in the Medical Profession. During your studies you will be working within this professional environment. The following requirements are based on the General Medical Council’s statements concerning the principles of good medical practice and the standards of competence, care and conduct expected of the medical profession (available on http://www.gmc-uk.org). It is therefore essential that you are able to fulfil these so that you can learn effectively and become a capable Medical Practitioner. This declaration will be confirmed annually.

At each section in this document you will be asked to register that you accept these codes, or are undecided. By registering your acceptance you are stating that you understand that breaches to these codes or to the University regulations may either lead to disciplinary action, to your exclusion from the University or your course of study, or to the inability of the University to supply you with a supportive professional reference. In the event of a breach of these codes you may be treated differently from students on other courses in the University of Birmingham who are not subject to such codes. These codes form part of a set of Fitness to Practise procedures that cover all aspects of health and behaviour with respect to students on professional programmes leading to a healthcare qualification.

If you are undecided about a section, you should contact your Year Tutor to discuss how to reconcile any difficulty you have with these codes. The University of Birmingham College of Medical and Dental Sciences will work with you to see how best to resolve your difficulty. In exceptional circumstances resolution may require approval from the GMC for special Foundation Year 1 experience. If a satisfactory resolution cannot be achieved then it will not be possible for you to study Medicine at the University of Birmingham. Should a medical student’s studies be curtailed during their course for these reasons the College will attempt, if it is appropriate, to move the student to a suitable degree course that does not hold the employment and professional restrictions implicit in Medicine.

College specific codes are presented in italics and indicate that these are over and above the standard University codes.
Introduction

I understand that successful completion of the academic qualification I am seeking leads to admission to a professional body and that I am required, during my studies, to adhere to the requirements of that professional body and any related statutory body (http://www.gmc-uk.org). I recognise that this Code of Professional Conduct and Fitness to Practise identifies the behaviour required of me, and that it is supplemented by the GMC and Medical School Council guidance “Medical students: professional values and fitness to practise”.

http://www.gmc-uk.org/education/undergraduate/professional_behaviour.asp

I understand that breaches of this Code may lead to disciplinary action including my exclusion from the University or the inability of the University to provide me with a supportive professional reference. In the event of any breach of this Code, I understand that I may be treated differently to other students of the University of Birmingham who are not subject to this Code. I understand that the contents of this Code do not absolve me from complying with other University regulations in force. The requirements of the professional body or University regulation may be revised from time to time and I will comply with any revision.

Student's acceptance of all the Introductory Statements:

Professional Behaviour

I will at all times behave in a manner appropriate to my position as a student of the University studying for a qualification, the successful completion of which leads to entry to a professional body and/or statutory registration.

I understand that behaviour including, for example: dishonesty, indecency, harassment, bullying, violence, abuse of drugs or alcohol will lead to disciplinary action under this Code and may result in the inability of the College to supply a positive character reference on completion of the qualification. It may also lead to my exclusion from the programme of study. I recognise that such disciplinary action will include consideration of any fixed penalty notices, criminal cautions or convictions, including those for offences that are not directly connected with my studies and which have occurred before entry as well as after entry to the University. I understand that, where relevant, consideration will also be given to any disciplinary action by a current employer.

I undertake to notify my Year Tutor (via the Student Services Centre) should I be subject to a fixed penalty notice, criminal conviction or caution subsequent to my application to the University, or any clarification about my status in relation to convictions or cautions post or prior to admission onto the programme is required.

I understand that a criminal conviction or caution may lead to my suspension from certain aspects of my study until the relevant provider's duty of care can be assured, or expulsion from the course. I understand that this may lead to the need for me to extend my studies where it has not been possible to arrange replacement activities. I understand that the Rehabilitation of Offenders Act (1975) will not apply to the professional body to which I am seeking membership and that, should I be subject to a criminal conviction or caution, this may never be considered "spent".
I agree to undergo at least one enhanced Disclosure and Barring Service check during my period of studies at the University of Birmingham College of Medical and Dental Sciences as well as one beforehand (or equivalent check as appropriate) and understand that failure to give consent for such checks to be carried out may result in a suspension of my studies.

**Student's acceptance of all the codes on Professional Behaviour:**

**Behaviour Towards Others**

I will at all times treat my patients, colleagues, staff and other members of the University or partner institutions with due respect and conduct myself in a professional, honest, decent and courteous manner. During the course of my studies, I will use language appropriate to the situation and people involved.

I confirm that I will listen to patients and respect their views, treat patients politely and considerately, respect patients' privacy and dignity, and respect the right of patients to decline taking part in teaching.

*Successful relationships between medical practitioners and patients depend on trust.*

I will acquire an understanding of working with diversity, including gender, race and culture, in order to work with my patients appropriately.

I confirm that I will not allow my views about a person's lifestyle, culture, beliefs, race, colour, gender, sexuality, age, disability, disease, social status, or perceived economic worth to prejudice my interaction with patients, teachers, or colleagues.

I confirm that I will not abuse a patient's trust in me, for example, I will not establish improper personal relationships with patients or their close relatives.

I confirm that I will always make clear to patients that I am a student and not a qualified doctor, and I will not recommend treatment or suggest patients take any action that might be interpreted as medical advice.

I am aware that as a training doctor, I am not allowed by law to sign prescriptions until I am registered with the GMC.

*In a medical setting the term doctor is used as a courtesy title denoting that a person is working as a medical doctor. If a medical student holds a doctorate degree they must not use the title of doctor in a medical setting as this would misrepresent their status to the patient.*

**Student's acceptance of all the codes on Behaviour Towards Others:**

**Appearance**

I confirm that I will maintain appropriate standards of dress, appearance and personal hygiene so as not to cause offence to patients, teachers, or colleagues. Standard dress within clinical areas (including clinical exams) should be smart and modest. Within the University itself, standards should be appropriate to that environment.

*The appearance of a student or medical practitioner should not be such as to potentially affect a patient's trust in that person's medical judgement or standing.*
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I confirm that I will wear my ID badge, denoting my status as a student, at all times whilst engaged in any learning and teaching activities.

All students and hospital staff must wear an identification badge and show their face for the purposes of recognition by patients, teachers, and other staff. Patients and teachers must be able to identify students to verify that they are genuine.

I confirm that I will expose my face fully to patients, teachers and colleagues at all times, except when I am required to wear a protective face mask and will adhere to the relevant Trust guidance concerning dress (e.g. arms bare below the elbow, special clothing requirements for operating theatres and similar areas) and hygiene (e.g. washing) as appropriate for patient safety.

Showing one's face makes it easier for patients who are hard of hearing to hear you and/or lip-read, and an important part of communication is by using facial expression. Head dress may be worn (e.g. as part of religious observance) but must not cover the face.

Student's acceptance of all the codes on Appearance:

Learning

The content of my programme of study is designed to meet the requirements of a professional and/or statutory body (http://www.gmc-uk.org/med_ed/tomdoc.htm). I will pursue my studies with due diligence under the University Code of Practice on Student Attendance and Reasonable Diligence ensuring that I avail myself of the educational opportunities made available and I will seek to acquire the range of skills and knowledge identified in the relevant Professional and Statutory Regulator Body guidance. (GMC - as above).

The MBChB is a full time programme which involves exposure to patients in a clinical environment from the beginning. Students are expected to meet the University requirements for due diligence in attending all aspects of the programme.

Section 7.8.1 (c) of the University Regulations defines failure to show reasonable diligence in relation to learning and teaching on a programme of study as:

(i) absence from more than 30 per cent of those teaching sessions at which a record of attendance is kept, or failure to submit formally assessed work which is required by the module description or programme specification, for a programme of study or research on more than two occasions during an academic year; or

(ii) absence from teaching sessions, or failure to submit assessed work, contrary to the requirements of a module description or a programme specification; or

(iii) failure to attend all teaching sessions and submit all required assessed work after a formal written warning has been given to the Registered Student by the Head of the School; or

(iv) failure to register for modules to the required credit value for the programme of study or research (appropriate to the level and stage of learning and teaching required by the programme); or

(v) failure to report to the Head of the School (or nominee) an absence of more than ten consecutive days during an academic session.

Students should refer to the Code of Practice on Student Attendance and Reasonable Diligence: http://www.birmingham.ac.uk/Documents/university/legal/student-attendance-reasonable-diligence.pdf

I understand that I must take responsibility for my own learning through attendance at lectures, tutorials, seminars, practicals or clinical placements and through being suitably prepared for them. I understand that attendance at all aspects of my programme is regularly monitored and I will facilitate this process by notifying administrative staff of all absences via the web (or by telephone if this is not possible).
possible) as soon as is practically possible. If I am to be absent from any part of the course due to sickness or other reasons, I will endeavour to make up the lost learning opportunity making appropriate use of College support structures (personal and welfare tutor systems). I understand that if I persistently fail to follow my programme of study with due diligence that I will be subject to disciplinary action.

I will submit work for assessment to the deadlines set by the programme.

I will not disrupt the delivery of teaching or the learning experience of my fellow students and will not jeopardise the health and safety of those involved during attendance at lectures, tutorials, seminars, practicals or clinical placements.

I understand that if I behave dishonestly during the assessment process, which includes plagiarism and all other forms of cheating, I will be subject to disciplinary action in accordance with the University Regulation 8.2.1 (j):

‘Cheating or plagiarism (when judged serious by the Principal Academic Unit, as specified in the Code of Practice on Plagiarism) in assessed academic work or in examinations including actions which constitute an Examination Irregularity under Regulation 7.2.3 (d) (iv) and the Code of Practice on the Conduct of Centrally Coordinated Formal Written Examinations.’

Plagiarism is a form of cheating in which the student tries to pass off someone else’s work as his or her own. When it occurs it is usually found in dissertations, theses or assessed essays. Typically, substantial passages are “lifted” verbatim from a particular source without proper attribution having been made. To avoid suspicion of plagiarism students should therefore make appropriate use of references and footnotes. If you are in any doubt as to what this requirement entails you should consult your tutor or another relevant member of academic staff. The University takes a very serious view of this particular kind of dishonesty. Direct cheating in examinations by introducing notes or cribs, by copying from the work of others or in other ways, is usually easy to detect and the University takes an equally serious view of it. Students also need to be aware that some professional bodies request that the University provide the names of students found guilty of cheating - in any form - during their time at University. Note that such issues are particularly relevant to health and similar professions since patients are entitled to expect probity in their doctors. “The University reserves the right to use all means at its disposal to detect plagiarism where it arises. All submitted work will be liable to scrutiny in order to identify any plagiarised element” (taken from The University of Birmingham Code of Practise on Plagiarism, paragraph 3:1).

I understand that at least some elements of my assessed work may be submitted to web-based plagiarism detection software.

I understand that if I behave dishonestly in relation to my attendance or the attendance of others by falsifying signatures, or by other means, I will be subject to general University disciplinary action under the University regulation 8.2.1 and subsequent to this, will also be subject to the Fitness to Practise procedures should it be found that there is a case to answer.

I understand that I am on a programme which does not undertake exposure prone procedures (EPPs) as defined by the Department of Health Guidelines:

Exposure prone procedures (EPPs) are those where there is a risk that injury to the worker may result in exposure of the patient's open tissues to the blood of the worker. These procedures include those where the worker’s gloved hands may be in contact with sharp instruments, needle tips or sharp tissues (spicules of bone or
teeth) inside a patient's open body cavity, wound or confined anatomical space where the hands or fingertips may not be completely visible at all times.

I confirm that should I be requested to undertake an exposure prone procedure as part of my clinical learning, I will decline and I will report the incident to the programme lead as soon as practicable.

Student's acceptance of all the codes on Learning:

Barriers to Learning

I have reported to the Student Services Centre any specific requirements I may have to enable me to follow my programme of study (including any physical, health or learning requirements) and I will undertake to work with the College or support services provided to address these requirements.

I undertake to report to the Student Services Centre any pre-existing or new condition, which may affect my ability to follow my programme of study or take up the profession to which the qualification I am seeking leads, as soon as I become aware of it. In the event of any pre-existing or new condition arising I undertake to work with the College or support services provided.

I understand that failure to report any condition, which may affect my ability to follow my programme of study or take up the profession to which the qualification I am seeking leads, may lead to my exclusion or transfer from my programme of study.

Student's acceptance of all the codes on Barriers to Learning:

Barriers to Professional Practice

I confirm that I am willing to physically examine patients (which includes touching) in order to establish a clinical diagnosis irrespective of the gender, colour, culture, beliefs, disability or disease of the patient. In order for a medical practitioner to be able to make a diagnosis it is essential that the practitioner is able to examine every patient fully. Measures should be undertaken to avoid transfer of infection from or to the patient where appropriate and by recognised measures, such as hand washing, wearing gloves or masks. A student or practitioner cannot refuse to examine a patient or certain anatomical parts because of the patient's gender, colour, culture, beliefs, disability, or disease.

I confirm that I am physically able to write legibly by hand and that I do not have a physical disability that is likely to prevent me from successfully completing training on how to attend to a patient who has collapsed to the floor, which requires me to turn the patient into a safe position. It is a requirement that a medical practitioner has the physical ability to write in a patient’s notes so that key information is available to other medical practitioners. The GMC requires all MBChB graduates from the College of Medical and Dental Sciences to be able to provide immediate care in medical emergencies, including: provide basic first aid; provide immediate life support; provide cardio-pulmonary resuscitation or direct other team members to carry out resuscitation. I confirm that I have sufficient vision to be able to pass the driving test visual requirement, and that I can read and understand hand written and typed text, placed at an appropriate distance, without visual aids other than spectacles or contact lenses.

It is a requirement that a medical practitioner must be able to read the hand written notes of other practitioners, and be able to recognise certain features on a patient that may indicate critical aspects of disease. A student or medical practitioner must be able to read and understand written
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instructions so that the names and dosages of drugs can be acted on without error. If a student has significant visual impairment the University can arrange a full assessment and advise the student.

I confirm that I have notified the Disability and Learning Support Services Centre if I have any degree of a specific learning disorder (e.g. dyslexia). Any degree of a specific learning disorder must be declared. The University will make an assessment of any declared specific learning disorder and if deemed necessary appropriate help will be organised. The College provides individual targeted learning support for students who experience any type of learning disorder. However, if the disorder is found to be so severe that correct identification of different drugs and their dose cannot be achieved then it may not be possible to proceed with the study of Medicine at the University of Birmingham. It is the policy of this College that with respect to specific learning disorders that special examination arrangements are not normally made for practical clinical examinations, since in emergency medical practice no allowance can be made for specific learning disorders whilst effecting rapid and safe medical management.

I confirm that I am able to hear, using a fitted hearing aid if required, such that I can understand a softly spoken child or elderly patient, and that I can hear what is said when using a conventional telephone.

It is essential that a medical practitioner can hear sufficiently well, with the aid of devices if necessary, so that they can listen to a patient's account of their problems and can operate ordinary telephones for communication within complex organisations such as hospitals. If a student has a significant hearing problem the University can arrange a full assessment and advise the student.

I confirm that in the last year I have not experienced a fit or seizure which has not been reported to the College of Medical and Dental Sciences. Impairment caused by health problems can interfere with work performance. The assessment of whether health-related impairment may lead to harm to others in one’s care is difficult. Conditions where there is a risk of sudden incapacity, such as epilepsy, cardiac arrhythmias or hypoglycaemia, can only be assessed in terms of the probability of recurrence whilst in a situation where the incapacity could affect the care, and therefore potentially cause indirect harm, to others. Some health-related impairment can be mitigated by taking certain actions on the part of the individual; but it is imperative that a full risk assessment is carried out prior to any employment and therefore also prior to any work-place based training. The College of MDS therefore requires any students who may be in such a situation to notify the Head of Student Development and Support for the appropriate programme of study of such a condition prior to or during their training.

For a Medical Professional to lose consciousness without warning whilst caring for an unconscious patient, or during resuscitation or other procedures, may present a risk to patients. The University will make an assessment of the student's condition in order to advise the student, and consider possible treatment and avoidance measures as appropriate.

I confirm I will make every effort to comply with the immunisation requirements for the MBChB programme within the timescales defined by the College and accept that failure to do so may result in disciplinary action under this code.

I confirm that I understand that failure to attend an arranged Occupational Health Appointment without good reason, may result in my being liable for charges as advised by the College of Medical and Dental Sciences and I agree to pay any charges for which I am liable.

Student's acceptance of all the codes on Barriers to Professional Practice:

Duty of Care
I will at all times act in the best interests of my patients, fellow students and teachers and conduct myself in a professional manner in all aspects related to my...
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I will undertake to familiarise myself with all College and partner institution guidelines including health and safety guidelines, codes of conduct and where relevant employment contracts in advance of and during patient contact, and will apply these guidelines in all dealings with them. I understand that breaching these guidelines and codes of practice will lead to disciplinary action under this Code and may result in exclusion from my programme of study.

I understand that dishonesty involving the falsification of patient/student or service records may lead to exclusion from my programme.

I recognise that in the course of my studies I may be placed in a position of trust and that as such I am subject to the requirements of the Sexual Offences (Amendment) Act 2000. I understand that failure to comply with the Sexual Offences (Amendment) Act 2000 will lead to disciplinary action under this Code and may result in my exclusion from the programme of study and criminal prosecution.

Student's acceptance of all the codes on Duty of Care:

Duty to Report
I undertake to report to the Student Services Centre any action by others which may put patients, students or teachers at risk. I understand that failure to do so may lead to disciplinary action being taken against me.

Student's acceptance of all the codes on Duty to Report:

Confidentiality
I understand that I will have access to confidential personal information and that I am required to comply with the Data Protection Act 1998. I understand that I may not disclose such information to any third party, other than in accordance with the relevant professional code or in accordance with the law. I understand that failure to comply with this requirement will lead to disciplinary action under this Code.

I confirm that I understand and agree to be bound by the principle of confidentiality of patient records and patient data, and also for information concerning teachers and students. I will keep to the requirements of confidentiality (as described by the General Medical Council), data protection legislation and codes of practice in all dealings with information, which I have learned by virtue of my position as a medical student. When discussing cases with other students or healthcare professionals outside the clinical setting, or recording data, I will ensure that patients cannot be identified by others and I will not use patient identifiers beyond age and sex in written or electronic notes. I will never discuss patient details where members of the public may overhear the discussion, even if I think that patients cannot be identified by those details. I will respect all hospital and practice patient records and abide by my Trust or general practice procedures on Patient Confidentiality.

Student's acceptance of all the codes on Confidentiality:

General
I understand that my College will continue to keep my records for whatever period of time is deemed appropriate by the professional governing bodies relevant to my
practice.

I consent to the University sharing my personal data (including any medical information) with an external occupational health service and for that occupational health service to share all information they hold on my health (mental or physical), immunisation data or other relevant information with the University, where it relates to or impacts on my fitness to practise or reasonable adjustments required because of a disability.

I permit my College or the University to make my personal data available, on a confidential basis to members of a Fitness to Practise Committee of this University or that of a relevant Professional Regulatory Authority should such a committee be convened to consider my Fitness to Practise. I accept that it will be necessary to inform the GMC and the relevant Post-graduate Deanery or Trust of Fitness to Practise findings.

I understand that should the College have any concerns about my health, wellbeing or behaviour prior to my graduation from the programme, this information may be passed to the Post-graduate Deanery in order to facilitate ongoing support during my Foundation Year training, and I permit this exchange of information.

I understand that the contents of this Code do not absolve me from complying with other University regulations in force. The requirements of the professional body or University regulation may be revised from time to time and I will comply with any revision.

I understand that it is the College of Medical and Dental Sciences’ policy to communicate information to students via University email accounts and will therefore check my email account at least twice weekly.

I confirm that I agree to follow the College of Medical and Dental Sciences’ policy on electronic communication.

I understand it is my responsibility to inform the College of Medical and Dental Sciences immediately of any change of contact details, and accept that it is my responsibility to keep details of my address current within the my.bham portal.

I understand that it is my responsibility to read and understand the University of Birmingham Student Charter which details the responsibilities and entitlements that apply to all registered students of the University, whether studying on or off campus.

Student's acceptance of all the General codes:

For the academic session 2013/14