1. **Welcomes and Apologies**
   In attendance: Karen Rowlingson (Chair) (KR), Ricky Joseph (RJ), Andy Lymer (AL), David Mullins (DM), Jose Adkins (minutes).
   
   Apologies: Peter Davis (PD)

2. **Minutes from Last Meeting**
   Minutes from previous CHASM management meeting on 6th February 2013 approved.

3. **Matters Arising**
   A replacement is needed on the Advisory Board for Michael Wilkes.

4. **International Network for Research on Asset Policies (INRAP)**
   A contact list was tabled which included individuals and organisations who had worked on assets, many of whom are on the CHASM mailing list. This will be updated to include a field for areas of interest or specialisms. The list is to be circulated to core members for additions and the final information will form the basis of a long term database of people/organisations who can be identified for specific projects. It was noted the information and its use should be compliant with the Data Protection Act. Once the list is finalised, a general email will be sent to contacts.

5. **Projects Update**
   - Policy Commission: Wealth. Debates are taking place in May/June (House of Lords on 16th May and University Community Day on June 9th). (AL) is investigating links with Ireland with reference to research on redistribution of wealth within different thresholds.
   - Arts and Humanities Research Council (AHRC) – Jodi Gardner appointed as Research Fellow on responsible lending and borrowing workstream (see below)
   - JRF housing and poverty proposal submitted with HACT and OSCE. DM and RJ part of core team. Expected to be a lot of competition as only one grant to be awarded.
   - Assets Score Card proposal. Based on the US system to test and measure inequalities and well-being across socio-economic groups around assets, wellbeing, ethnicity and possibly faith. A meeting is to be held on 24th May to identify another funder.

6. **Events Update**
   - Citysave. A research based event provisionally for 3rd July.
   - RC43 Conference on Housing in Amsterdam, 10 – 12 July. (RJ: KR; DM)

7. **Annual Report/ Advisory Board**
   - (KR) to check with Matt Mangan if information regarding the recent donation is to be included on the CHASM website and in the annual report.
   - PhD students will be meeting with Andrew Fisher following the Advisory Board.
- Typos in the Annual Report to be amended.

8. **Maternity cover recruitment**
   Jodi Gardner to cover 40% of AHRC project in place of Lindsey. The remaining 60% is to be advertised to redeployment candidates. If the post isn’t filled through this route, the details will be circulated to the Board members.

9. **Any Other Business**
   Deadline of Friday 10\textsuperscript{th} May to be given for return of information to be included in the spring e-bulletin.

10. **Date of Next Meeting**
    Advisory Board 20\textsuperscript{th} June 2013.
    Dates for further Management and Open meetings starting in September to be confirmed.