## 1. Welcomes and Apologies

In attendance:
Karen Rowlingson (KR), Andy Mullineux (AWM), Lindsey Appleyard (LA), Andy Lymer (AL), Ricky Joseph (RJ), Dejing Kong (DK), David Dickinson (DD), John Moss (JM), Tom Bisschoff (TB), Rebecca Cudby (RC)

Apologies:
Louise Overton (LO), Stuart Connor (SC), Tom Sorell (TS), Colin Thain (CT), Nick Horsewood (NH), Alan Murie (AM), Maggie May (MM), Edward Brunsdon (EB), Isabelle Szmingin (IS), John Doling (JD), Paul Cox (PC), Matt Mangan (MAM), Steve McKay (SM)

## 2. Minutes from the Last Meeting

Approved minutes of last meeting

## 3. Matters Arising

### E-briefing

LA asked for members to forward any recent activities or new projects and publications for the quarterly e-briefing by 10.2.11

### Proposals

**Unsuccessful proposal**-
- RJ, LA and KR RCUK US-UK New partnership fund. RJ looking into UoB North America Travel Fund as an alternative

**Proposals in development**-
- PC drafting a children and financial capability project for AXA
- LA and KR also drafting proposal on children financial capability
- RJ and KR drafting proposal to Friends Provident on housing associations and savings gateway
- LA drafting project on Student finance to ESRC
- RJ looking into Newton Fellowship for international exchanges

**Submitted Proposals**-
- TS with KR, LA and AWM to AHRC on ‘Responsibilities, ethics and the financial crisis’
- KR to Leverhulme on intergenerational exchanges
- PC and SM to DWP on pension landscape
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| 4. **CHASM proposal**  
**Work-stream meeting**  
Heads of work-streams met on 24\(^{th}\) January to plan projects for next 12 months.  
KR to outline job specifications |   |
| 5. **Donor visit 28\(^{th}\) February**  
KR to draft presentation then circulate to members for comment  
KR, AWM and MM to attend lunch with donor prior to presentation  
CHASM work stream leaders to attend presentation and preparation meeting  
KR to email dates to meet prior to 28th |   |
| 6. **Advisory Board**  
Confirmed for 5\(^{th}\) May 2011 to outline activities, plan and funding.  
Overseas members of advisory board to use tele/video conferencing to reduce costs of annual advisory board meetings. |   |
| 7. **Briefing papers**  
Call for briefing papers around 500 words  
- AWM to write piece on public duties and the responsibilities of banks  
- KR to write ‘where now for financial inclusion?’  
- RJ to write about US/UK inequalities  
- AL to respond to budget (23 March) on financial inclusion  
- LA to ask PC to write paper on NEST |   |
| 8. **Budget**  
LA and KR to organise seminar on financial capability in Spring 2011 with PFEG and APPG on financial education  
Centre for Responsible Credit and CHASM to discuss potential for joint event on financial inclusion  
KR to ask finance for current CHASM budget details |   |
| 9. **Annual report**  
KR drafted annual report for university and advisory board |   |
| 10. **Any other Business**  
Teaching- ‘Your money and your life’ module under review at College level today  
KR to represent CHASM at BBS alumni open day on 18\(^{th}\) June |   |
| 11. **Date of Next Meeting**  
9\(^{th}\) March 12-1pm, Room 1015/16, 10\(^{th}\) floor, Muirhead Tower |   |