

# UNIVERSITY OF BIRMINGHAM

## **UNIVERSITY OF BIRMINGHAM**

### **UNDERGRADUATE EXCELLENCE SCHOLARSHIPS**

### **COLLEGE OF ENGINEERING AND PHYSICAL SCIENCES**

#### **Terms & Conditions**

## **1. Definitions**

In these terms and conditions the following expressions shall have the following meanings:

- 1.1 “The Academic Year” means the University’s year of academic study.
- 1.2 “Leave of Absence” means the temporary withdrawal by a Student from the University (including for reason of pregnancy or on other medical or personal grounds) such withdrawal being approved by the Student’s School, administered by Academic and Student Administration and resulting in the Student temporarily ceasing to be registered with the University.
- 1.3 “Scheme” means the University’s Undergraduate Excellence Scholarship Scheme.
- 1.4 “Scholarship” means an Excellence scholarship payable at the absolute discretion of the University’s College of Engineering and Physical Sciences through its agreed Selection Panel and based primarily on academic performance.
- 1.5 “Selection Panel” means a committee consisting of University representatives and representatives of relevant external organisations that will select the successful candidates for the Scholarship.
- 1.6 “Student” means a registered undergraduate student at the University who is domiciled in the United Kingdom and paying full tuition fees.
- 1.7 “The University” means the University of Birmingham of Edgbaston Birmingham B15 2TT.

## **2. Award**

Whenever the University agrees to award a Scholarship to a Student the terms and conditions set out herein shall apply unless otherwise expressly excluded in whole or in part.

### **3. Selection**

The Student's eligibility to receive the Scholarship is determined by a Selection Panel on the basis of academic performance and the assessment of a short presentation made to the Selection Panel.

### **4. Payment**

4.1 Payment of the Scholarship shall normally be made:

4.1.1 in the January and May of the Academic Year and

4.1.2 by BACS transfer to a bank account held by the Student in the United Kingdom.

4.2 The University reserves the right to withhold payment of all or part of the Scholarship in the event the Student has failed to pay the tuition fees for the Academic Year (or failed to make arrangements for such payment acceptable to the University).

### **5. Termination**

5.1 In any of the circumstances set out in this clause below the Scholarship shall be withdrawn and the University shall make no (or no further) payments of the Scholarship:

5.1.1 the Student permanently leaves the University due to illness (whether or not following a Leave of Absence);

5.1.2 the Student leaves the University voluntarily for reason other than illness;

5.1.3 the Student is required to withdraw from the University pursuant to disciplinary or fitness to practice proceedings;

5.1.4 the Student transfers to another course or programme of study which does not meet with criteria set by the College of Engineering and Physical Sciences;

5.1.5 the Student fails to uphold the responsibilities detailed in the Student Charter;

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5.1.6 the Student otherwise fails to achieve a standard of academic progression assessed as first class at the end of each Academic Year.

5.2 The University reserves the right to demand the repayment of any instalment or instalments (or part thereof) of the Scholarship made to the Student during the Academic Year in the circumstances set out in 5.1.2, 5.1.3, 5.1.4 and 5.1.5 above.

## **6. Leave of Absence**

6.1 In the event that the Student takes or is required to take a Leave of Absence during the Academic Year any payments otherwise due to the Student pursuant to clause 4 above shall be suspended until such time as the Student has re-registered.

6.2 Upon re-registering the Student will be paid the balance of any instalments due from the Academic Year when the Leave of Absence was taken.

6.3 If the Student fails to return to the University after such Leave of Absence then the provisions of clause 5 above will apply.

## **7. Miscellaneous**

7.1 A Student in receipt of a Scholarship who is required to repeat the Academic Year will not be eligible to receive a further Scholarship in respect of the repeated year.

7.2 Subject to achieving academic progression assessed at a first class standard in each Academic Year of the programme and unless otherwise agreed in writing, the eligibility of the Student for a Scholarship shall continue for the full duration of the Student's registration as a Student at the University and, shall result in the payment of the Scholarship to the Student in each Academic Year of his or her registration. For the avoidance of doubt, if the Scholarship ceases to be payable due to the Student's failure to achieve academic progression at a first class level, the Scholarship cannot subsequently become payable again if the Student achieves academic progression at first class standard in a subsequent Academic Year.

7.3 Any dispute or complaint arising in connection with the Scheme should be addressed in writing in the first instance to the Director of Education for the College of Engineering and Physical Sciences.