

## Business Management English (BME) Preessional

The Business Management English (BME) Preessional is an intensive, motivating and intellectually challenging programme which focuses on the language, key concepts and study skills necessary for academic success in degree courses at the Business School. Students have an average of 19 contact hours and 14 self-study hours per week.



### Course fact file

**Type of Course:** Preessional english

**Duration:** The BME Preessional is available in four course lengths: 20-, 15-, 10- & 6-weeks. The course for you depends on your current level of English and the level needed for your degree programme (see programme overview).

**Start date:** Note: all courses end on 18 Sep 2015 | 6-Week: 10 Aug 2015.

### Contact

For all information about the BME course please contact:

[preessional@contacts.bham.ac.uk \(mailto:\)](mailto:preessional@contacts.bham.ac.uk)

+44 (0) 121 415 8492

### Details

#### Length of course

The length of course you need depends on your existing level of English, and on the score specified in the offer letter for your University of Birmingham degree.

- [Find out what length of course you need \(/International/eisu/preessional/english-bme-length.aspx\)](#)

#### What you will study

The emphasis of this course is on English language improvement in the four skill areas of reading, writing, listening and speaking through the use of business and management content materials. You will be taught in small classes (the average size is 12) where you will explore case studies, journal articles and business texts in both the written and spoken forms. You will also attend lectures given by speakers from the Business School.

On the BME you will:

- Analyse and critically evaluate business case studies
- Learn to read business texts and develop your vocabulary
- Acquire strategies for speaking in seminars and small groups
- Listen to business and management lectures and refine your notetaking strategies
- Develop individual and group presentation skills
- Learn library, referencing and research skills
- Work autonomously and intensively in teams to meet tight deadlines

#### Course assessment

To pass the BME you must achieve the appropriate mark in each assessed component of the course. The passmark will vary depending on your course-length, but will include all or some of the following: assessed case study, assessed essay, reflective task, oral presentation, feasibility report and final exams. You must also have *at least* 90% attendance.

**Please note:** failure to complete the BME Preessional course successfully will mean that you will not have fulfilled the conditions of your offer. The University will not be able to accept any other English language results after this point. Therefore, your offer to study at the University of Birmingham will be withdrawn for that academic year.

You may, however, wish to resubmit your application or defer your entry to the following academic year while you continue to improve your level of English to meet our language requirements. Alternatively, you may be eligible to apply for a 24-month programme after the BME.

### Fees and funding

#### Fees and deposit

To book a place on this course, you will need to pay a non-refundable deposit of £450. Once you arrive, you will need to pay the full balance of the course fee.

The following fees and deposit amounts currently apply:

Course length	Start date	Deposit	Full fee
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20 weeks	27 April	£450	£5,600
15 weeks	1 June	£450	£4,200
10 weeks	13 July	£450	£2,800
6 weeks	10 August	£450	£1,680

## Payment options

There are several ways you can pay your fees.

### Online payment

You can pay using our [online shop \(http://shop.bham.ac.uk/browse/department.asp?compid=1&modid=1&deptid=52\)](http://shop.bham.ac.uk/browse/department.asp?compid=1&modid=1&deptid=52).

### Bank transfer

If you pay using a bank transfer, please make sure that you add enough money to cover all bank charges. If we have to pay any bank charges for you, we will ask you to pay us these charges plus an administration fee when you arrive.

Please use the following details to make your transfer:

- Name: The University of Birmingham
- Account number: 00030191
- Our reference: 18670.LPAA.SNC2489 - you MUST include this so that the University's Finance Office know what course you are paying for
- Branch sort code: 30-19-14
- Branch name and address: Lloyds TSB Bank, 142 Edgbaston Park Road, Birmingham, B15 2TY, UK
- IBAN code: GB36 LOYD 3019 1400 0301 91
- BIC/SWIFT code: LOYDGB21086

### Cheque

If you pay by cheque, please make sure that you add enough money to cover all bank charges. If we have to pay any bank charges for you, we will ask you to pay us these charges when you arrive.

Cheques must be in pounds sterling (£). You should make your cheque payable to "The University of Birmingham".

## Entry requirements

### Academic requirements

In order to study on the BME, you must be an international student with a conditional or unconditional offer to do a GDBA, MBA, MSc, MPhil, DBA or PhD at the Birmingham Business School. The BME Programme is particularly useful if you plan to study:

- Accounting & Finance
- Business Management
- Human Resource Management
- International Business
- Investments
- Marketing

### IELTS requirements

The minimum IELTS score you need for the BME course depends on the IELTS score required for your future degree at the University of Birmingham. You can find this score on your offer letter.

Note: there are different entry requirements for each BME course length. Use the following table to find out if you have the minimum IELTS score for the BME course of your choice.

#### IELTS score on your offer letter    Minimum IELTS score for BME

6.0                                    Overall 5.0 (4.0 minimum in writing and 4.0 minimum in reading, listening and speaking)

6.5                                    Overall 5.0 (5.0 minimum in writing and 4.0 minimum in reading, listening and speaking)

7.0                                    Overall 6.0 (5.5 minimum in writing and 4.0 minimum in reading, listening and speaking)

Please note that in order to meet UKVI entry requirements you will need to show evidence of attaining at least a B1 level of English in all skills, proven by a Secure English Language Test (SELT). The UK Home Office recently made changes to the rules about English language tests for preessional courses. [Please see our Update \(/International/eisu/preessional/selt-information.aspx\)](http://International/eisu/preessional/selt-information.aspx)

If you do not have the minimum IELTS score for the BME course you may be able to take the [EAP-1 Preessional course \(/International/eisu/preessional/eap.aspx\)](http://International/eisu/preessional/eap.aspx).

## How to apply

To apply for the BME course, you will need to send us the following:

- A completed [application form for BME and EAP \(Word - 48KB\) \(/Documents/students/courses/bme-eap-application.docx\)](http://Documents/students/courses/bme-eap-application.docx)

- A copy of your passport (cover, photo-page and visa)
- Proof of your current level of English
- If a sponsor is paying for you, your sponsorship letter

You can send us these forms and documents:

- **By e-mail:** send scanned copies of your forms and your documents to [preessional@contacts.bham.ac.uk](mailto:preessional@contacts.bham.ac.uk) ([mailto:](mailto:preessional@contacts.bham.ac.uk))
- **By post:** send your forms and copies of your documents to:  
English for International Students Unit  
The University of Birmingham  
Edgbaston, Birmingham  
B15 2TT, UK

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## Related links

[Applying for a Tier 4 \(General\) visa to study \(/International/students/visas/student.aspx\)](/International/students/visas/student.aspx)

## Learning and teaching

### Student views

"...The teaching staff were so helpful and have a high level of knowledge, and they understand the differences between cultural customs and traditions. With this, they dealt with different situations skilfully..." - **Bdriya Hijazi, 20-week BME student (Saudi Arabia)**

"...A series of academic lessons, fantastic day-trips, and teamwork across cultures stimulated me to discover a pleasurable and colourful life in the UK: The warmth, encouragement and support which I gained from the BME course made me feel confident to prepare for my future postgraduate course..." - **Ya-Ting Ji, 15-week BME student (Taiwan)**

"...The BME course offers you the opportunity to familiarise yourself with academic writing, case study analysis, research skills and plagiarism issues, and it helps to improve your speaking and vocabulary. On top of this, you get introduced to the UK culture and get to interact with people from other continents. All these boost your confidence to be successful and take on challenges in the Business School..." - **Jean-Jacques, 10-week BME student (Benin)**

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## Employability

EISU has an excellent reputation for the quality of its courses and the Unit offers a friendly, welcoming and supportive study environment. EISU staff have high academic qualifications and extensive teaching experience. The Unit is also a member of 'English UK' and is accredited by the British Council.

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