

Applying for jobs



Job searching

Not every job is advertised on the big job sites - or even in our database! It is estimated that more than half of all jobs are filled without ever being advertised. Learn more from our guide on [how to find the hidden jobs market](https://alumni/careers/graduatecareers/applying/hiddenjobmarket.aspx) ([/alumni/careers/graduatecareers/applying/hiddenjobmarket.aspx](https://alumni/careers/graduatecareers/applying/hiddenjobmarket.aspx)), and [look for jobs and employers using social media](https://alumni/careers/graduatecareers/applying/socialmedia.aspx) ([/alumni/careers/graduatecareers/applying/socialmedia.aspx](https://alumni/careers/graduatecareers/applying/socialmedia.aspx)). Speculative applications don't always succeed, though - be prepared to handle rejection and [keep your motivation going](https://alumni/careers/graduatecareers/applying/staymotivated.aspx) ([/alumni/careers/graduatecareers/applying/staymotivated.aspx](https://alumni/careers/graduatecareers/applying/staymotivated.aspx)).

The application process

Finding a job to apply for is only the start. Read our [advice on CVs](https://intranet.birmingham.ac.uk/as/employability/careers/apply/cv/index.aspx) (<https://intranet.birmingham.ac.uk/as/employability/careers/apply/cv/index.aspx>) and [application forms](https://intranet.birmingham.ac.uk/as/employability/careers/apply/application-forms/index.aspx) (<https://intranet.birmingham.ac.uk/as/employability/careers/apply/application-forms/index.aspx>) (and remember you can [get them checked](https://alumni/careers/graduatecareers/services/index.aspx) ([/alumni/careers/graduatecareers/services/index.aspx](https://alumni/careers/graduatecareers/services/index.aspx)) by booking an appointment with us or by sending them in through our email enquiry service), look up our guide to [interview preparation](https://intranet.birmingham.ac.uk/as/employability/careers/apply/interviews/index.aspx) (<https://intranet.birmingham.ac.uk/as/employability/careers/apply/interviews/index.aspx>), and get some practice in on [psychometric tests](https://intranet.birmingham.ac.uk/as/employability/careers/apply/assessment-centres/psychometric-tests.aspx) (<https://intranet.birmingham.ac.uk/as/employability/careers/apply/assessment-centres/psychometric-tests.aspx>). We can help you make a good impression.