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Membership Committee

The Membership Committee invites, receives and assesses nominations for vacancies in Class IV (lay members) of Council and make recommendations to the Council for the appointment or re-appointment of lay members. On behalf of Council, it reviews annually the establishment, terms of reference, constitution, composition and membership of Council committees. It also invites, receives, assesses and recommends nominations to Council for the elections of the Deputy Pro-Chancellor and the Treasurer.

Membership for 2013/14

Open all sections

		End of term of office on Council	End of term of office on committee
Pro-Chancellor (Chair)	Mr J E K Smith	31/07/2015	31/07/2015
Vice-Chancellor *(ex officio)*	Professor D S Eastwood		
The Treasurer *(ex officio)*	Dr M G Gilbert	31/07/2014	31/07/2014
Provost and Vice-Principal *(ex officio)*	Professor A Tickell		
Two lay members of the Council, one of whom may not be a lay officer	Mr C N Banks, Deputy Pro-Chancellor	31/07/2014	310/7/2014
	Mr D Davies	31/07/2015	31/07/2016
One of the academic members appointed by the Senate	Professor J Frampton	31/07/2016	31/07/2015

In attendance:

- The Registrar and Secretary

Terms of Reference

The establishment of the Membership Committee is required by Statute. The terms and reference and composition of the Membership Committee are prepared in the following Ordinance:

Composition

2.16.1 The membership committee shall consist of the following persons, namely:

(a) The Pro-Chancellor, who shall Chair the membership committee;

(b) Two of the members of Council in Class IV, to be elected by the Council, at least one of whom shall not be a Lay Officer. One of those elected will be nominated to chair the membership committee in the absence of the Pro- Chancellor;

(c) The Vice-Chancellor and Principal and;

(d) One of the members of Council in Class II to be elected by the Council;

[Note: The Treasurer and the Provost and Vice-Principal were added to the membership of the Committee by Council with effect from August 1 2011].

2.16.2 Elected members of the Committee shall serve for a term determined by the Council that shall normally be for three years and may not be re-elected to serve for a further term without a break of at least one year.

2.16.3 Meetings of the membership committee shall be quorate provided at least two of its Lay Members attend. The Vice-Chancellor and Principal may, in his absence, be represented by the Vice-Principal who is appointed by the Council to act during the absence or inability of the Vice-Chancellor and Principal.

2.16.4 The members of the membership committee shall cease to be members of this committee if they cease to be members of Council.

Terms of Reference

2.16.5 Under Section 8 of the Statutes, and having regard to the general requirements of Article 12 of the Charter, the membership committee of Council shall, in the light of advice provided by Council, invite, receive and assess nominations for vacancies in Class IV of Council and make recommendations to the Council for the appointment or re-appointment of members to Class IV.

2.16.6 The membership committee shall have power to exercise discretion in inviting nominations for new members of Council from a constituency that will include but not be restricted to all members of the University as defined in Section 6 of the Statutes. In inviting nominations, the membership committee shall consult widely and, as necessary, publicly advertise and shall pay full regard to the need for diversity and interests on the Council representative of the population at large, subject always to the over-riding criterion of personal merit.

2.16.7 The membership committee shall review annually on behalf of Council the establishment, terms of reference, constitution, composition and membership of Council

committees, and make recommendations annually to Council for their continuation or amendment where applicable in consultation with the chairpersons of Council committees.

2.16.8 In accordance with Ordinances 3.2, 3.3 and 3.4, the membership committee shall determine whether to hold a closed election for the offices of Pro-Chancellor, Deputy Pro-Chancellor and Treasurer, from amongst the Council's Lay Members, or an open election including individuals external to the University who are eligible to be Lay Members of the Council, provided that there is a vacancy in Class IV of Council membership which may be filled by an external individual. The membership committee shall invite, receive, assess and recommend nominations to Council for the elections of the Deputy Pro-Chancellor and the Treasurer.

2.16.9 Where a nomination for the re-appointment of the person identified in 2.16.1(a) as a Lay Member of Council is to be reviewed by the membership committee, the person concerned shall withdraw from the meeting while the nomination is considered and also from the meeting of Council while it considers the advice of the membership committee relating to the nomination.

2.16.10 In accordance with 2.16.8, where a nomination for the re-appointment or re-election of a person identified by 2.16.1(b) to the office of Deputy Pro-Chancellor or Treasurer is to be reviewed by the membership committee, the person concerned shall withdraw from the meeting while the nomination is reviewed and also from the meeting of Council while it considers the advice of the membership committee relating to the nomination.

2.16.11 A report of the proceedings of the membership committee shall be included in the annual Report of the Proceedings of Council to the Court as required by 2.19.1 of the Ordinances.

2.16.12 Council shall annually review the powers, duties and rules of procedure of the membership committee.

Dates of Meetings

The 2013/14 meeting dates are:

Tuesday 15 October 2013 12:00
Tuesday 12 November 2013 12:00
Tuesday 17 June 2014 12:00

Contact details

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