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| --- | --- |
| **DATE** |  |
| **SHORT TITLE** |  |
| **LEAD AUTHOR/APPLICANT** | Name:  Organisation:  Address:  Telephone:      Email: |
| **CO-AUTHORS/APPLICANTS** |  |
| **FUNDING**  *(please explain the source of funding and whether or not this has been applied for or already available)* |  |
| **SPONSOR** |  |
| **ETHICAL APPROVAL**  *Is ethical approval needed? Give reason*  *Is it already obtained?*  *How will it b obtained?* |  |
| **RESEARCH QUESTION** |  |
| **BACKGROUND/ RATIONALE/ JUSTIFICATION**  *(Please give 2-3 paragraphs explaining the background and why this project is needed in the context of current research and policy, with brief details of what you are planning to do)* |  |
| **STUDY DESIGN** |  |
| **BRIEF METHODOLOGY**  *Please cover the following sections with sub-headings:*  *Population:*  *Method of sampling:*  *Intervention/comparators/exposures:*  *Outcomes:*  *Sample size, with justification:*  *Analytical methods:* |  |
| **SOURCE OF DATA/**  **ADDITIONAL QUESTIONS ETC**  *What variables are needed?*  *Can the question be answered with the existing data being collected?*  *Do you need additional questions/data within the existing framework, and if so, give details?*  *Do you need a whole new questionnaire/data collection module?*  *Will extra data be collected outside of the existing frameworks?* |  |
| **TIMETABLE**  *Please provide approximate timelines* |  |
| **ESTIMATED BUDGET/RESOURCES**  *Please provide details of proposed budget with justification (including staff & equipment)*  *Include:*  *Resources needed from BLISS*  *Resources provided externally*  *Resources which might benefit the wider cohort/programme of work* |  |
| **WHO ELSE SHOULD BE INVOLVED**  *(Investigators and researchers)* |  |
| **ACTION NEEDED**  *(Eg New funding/who from? New proposal, New analysis* |  |
| **LIKELY IMPACT/ IMPORTANCE**  *-On COPD field*  *-On BLISS programme* |  |
| **LIKELY PAPERS** |  |
| **ANTICIPATED PROBLEMS** |  |
| **NOTES** |  |

**DATA USE AGREEMENT**

The information obtained in any study using The BLISS programme data is of a highly confidential nature and has been given by the study participants on the understanding that it will be treated in the strictest confidence. It is therefore essential that anyone using the BLISS data (i) reads the data access policy documents setting out the rules governing access to and use of the BLISS data and (ii) signs and returns this section as part of the proposal.

**CORE RULES GOVERNING DATA ACCESS**

1. I will keep the data confidential and will not try to identify study participants (except where needed to contact them as agreed by ethics)

2. I will submit any papers or conference proceedings concerning results of research with BLISS data to the BLISS New Projects committee for approval at least 2 weeks before submission

3. I will only use the data to carry out the research which has obtained approval from the BLISS New Projects committee

4. I will seek approval prior to my testing hypotheses that lie outside the remit of the approved research proposal/s

5. Following completion of a research project, I will ensure that BLISS is provided with the final dataset and any derived variables used therein for inclusion in the BLISS resource

6. I will not share data with researchers outside of my research team

7. I will not attempt to match data provided for one project to that provided for another project

8. I will ensure that BLISS has a full and current list of all members of my research team and that a copy of this form is signed and returned by anyone who has access to the data

9. The Principal Investigators of the BLISS programme reserve the right to be co-applicants on any research proposal involving participants identified through or involved within the BLISS programme (or to nominate a suitable alternative BLISS investigator/s)