**University of Birmingham logo - text of the University's name.**

# School of Social Policy

# Visiting Researcher Application Form

This form should be completed and emailed to Kelly Hall, along with a brief (2 page maximum) CV, to spvisitingresearchers@contacts.bham.ac.uk. The form can be used by anyone applying to one of our three visiting researcher schemes: distinguished visiting fellow, visiting scholar, visiting professional.

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| **Name** |  |
| **Email Address** |  |
| **Current Title and Position Held** |  |
| **Current Institution** |  |
| **Qualifications** |  |
| **Start date of proposed visit** |  |
| **End date of proposed visit** |  |

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| --- |
| **Please provide a summary of proposed research activities (including the research purpose, methodology and any likely publications or other planned outputs) (500 words maximum)** |
| **Please explain how you intend to contribute to the School of Social Policy and/or wider University during your visit (for instance staff seminars, lectures, joint research projects, outputs).** |
| **Please provide details of any existing links you have with staff in the School of Social Policy (for instance through research or teaching collaboration).** |
| **Please explain how your visit will be funded (to cover costs including travel, living costs, bench fee).** |
| **Please provide details of any resources that you will require during your visit (for instance University of Birmingham ethical approval, IT equipment, access to organisations or professionals).** |
| **Please provide the name and contact details of a referee (for academic visitors, this would normally be your Head of School/Faculty).** |

## Application Guidelines

The School of Social Policy at the University of Birmingham invites applications to our Visiting Researchers scheme. The scheme is open to academics at other institutions, or professionals working in areas of government or social policy related organisations wishing to undertake research within the School and take part in the academic life of The University of Birmingham. We invite visiting researchers to one of three schemes:

1. **Distinguished Visiting Professor/Fellow** – we invite outstanding academics in social policy from world leading Universities to work with staff in the School of Social Policy for the purpose of research collaboration.

2. **Visiting Scholar** – we invite applications from international scholars whose research interests align with and complement the activity of our research centres or staff. We welcome both established and early career researchers.

3. **Visiting Professionals** - we invite non-academic professionals, including government officers and those working in social policy settings, to undertake research activities alongside School of Social Policy staff.

### How applications are assessed:

* Applications are reviewed on a monthly basis by the School of Social Policy management team. Applications should be submitted at least three months before the proposed visit.
* Decisions on applications will be determined by the strength of the applicant's academic or professional profile and their alignment with the research interests of the School.
* Visiting Researchers will be given access to the Library and University facilities during their stay. They will be given access to a ‘hot desk’ in a shared office, where this is possible.
* Applicants must ensure that they satisfy any visa/immigration requirements.