

Policies and strategies

Administratively, Special Collections at the University of Birmingham is a division of **Academic Services** (<https://www.intranet.birmingham.ac.uk/as/>). The role of Academic Services is to support and inform the development of the academic mission of the University in teaching, research and knowledge transfer.

Collecting policies

Two policies have been approved by the University Council to guide the way that both the University's own archive collection and the other collections held by Special Collections are governed and managed to achieve the aims of Academic Services. **[Find out about our collecting policies \(/facilities/cadbury/policies/collecting.aspx\)](#)**

Governance

Responsibility for the on-going conservation, preservation and management of the University Archive and Special Collections is delegated by the University to the Director of Special Collections. Approved by University Council, Special Collections has a steering group which meets twice per annum. **[Find out about our Governance \(/facilities/cadbury/policies/governance.aspx\)](#)**

Service plan

A new service plan for Special Collections is currently under development. A copy will be available here when it is complete. **[Find out about our service plan \(/facilities/cadbury/policies/service.aspx\)](#)**