

## Birmingham Public Health

Your library contact is **Emma Green** (</facilities/hsmc-library/about/contact-us.aspx>) on 0121 414 7060

We can help you to .....

### Search the literature

[Open all sections](#)

### Request a literature search

[Open all sections](#)

To request a literature search you can:

- ring Rachel Posaner or Emma Green on 0121 414 7060 to discuss your search in person
- complete this [online request form \(/facilities/hsmc-library/forms/litsearch.aspx\)](/facilities/hsmc-library/forms/litsearch.aspx)
- download and print this [Word document \(/Documents/college-social-sciences/social-policy/hsmc-library/forms/Literaturesearchrequestform.docx\)](/Documents/college-social-sciences/social-policy/hsmc-library/forms/Literaturesearchrequestform.docx) and then [post it \(/facilities/hsmc-library/about/contact-us.aspx\)](/facilities/hsmc-library/about/contact-us.aspx) to us
- email [Rachel Posaner or Emma Green \(mailto:hsmc-library@contacts.bham.ac.uk\)](mailto:hsmc-library@contacts.bham.ac.uk) with the details of your search

You will receive the results of your search within four working days unless you have requested it urgently.

We are always looking for ways to improve our service. If you have received a literature search from us then [please fill in this feedback form \(/facilities/hsmc-library/forms/litsearchfeedback.aspx\)](/facilities/hsmc-library/forms/litsearchfeedback.aspx) telling us what you think. Your time is appreciated.

You should receive our monthly bulletin detailing the recent literature searches we have completed. If you are interested viewing the full results of any of these searches you can [contact \(/facilities/hsmc-library/about/contact-us.aspx\)](/facilities/hsmc-library/about/contact-us.aspx) [Rachel Posaner \(/facilities/hsmc-library/about/contact-us.aspx\)](/facilities/hsmc-library/about/contact-us.aspx) for the full results of the search.

If you don't receive the Literature Search Update then [please let us know \(/facilities/hsmc-library/forms/Bulletin-request-form.aspx\)](/facilities/hsmc-library/forms/Bulletin-request-form.aspx) so we can add you to our distribution list.

### Do you prefer to do your own searching?

[Open all sections](#)

#### Resources to help you

Look at our [literature searching resources \(http://www.birmingham.ac.uk/facilities/hsmc-library/help-and-training/literature-searching.aspx\)](http://www.birmingham.ac.uk/facilities/hsmc-library/help-and-training/literature-searching.aspx)

#### Where to access the databases

You can access HMIC via our library subscription. Contact us for the username and password and log into the [database here \(http://ovidsp.ovid.com/\)](http://ovidsp.ovid.com/)

#### We provide the following training session:

**How to carry out a literature search**, including the points:

- how to choose your database
- how to write a comprehensive search strategy
- how to perform your search efficiently and effectively
- how to limit your search
- how to expand your search
- how to export your results
- an introduction to referencing software (this may be done as a separate session)

The sessions can be carried out in person, over the phone or online via our [Virtual Library Clinic \(http://www.birmingham.ac.uk/facilities/hsmc-library/help-and-training/Virtual-Library-Clinic.aspx\)](http://www.birmingham.ac.uk/facilities/hsmc-library/help-and-training/Virtual-Library-Clinic.aspx).

[Contact Rachel Posaner \(/facilities/hsmc-library/about/contact-us.aspx\)](/facilities/hsmc-library/about/contact-us.aspx) for more information or to book a session.

### Find your journal articles

Do you need journal articles, grey literature, government reports?

- complete this [online request form \(http://www.birmingham.ac.uk/facilities/hsmc-library/forms/articlerequest.aspx\)](http://www.birmingham.ac.uk/facilities/hsmc-library/forms/articlerequest.aspx).
- or, if you have multiple requests you might find it easier to copy and paste all your requests into [this Word document \(/Documents/college-social-sciences/social-policy/hsmc-library/forms/Request-form.doc\)](#) version of the form and then post it to us.

We will send you the articles, by email, in PDF format within three working days.

### What happens if we cannot get your article?

We can order items from the British Library free of charge on your behalf so there shouldn't be anything that we can't provide!

**[Let us know what it is and we will find a copy for you. \(/facilities/hsmc-library/about/contact-us.aspx\)](#)**

### Find your books

**[Search the library catalogue \(https://cssfs8.bham.ac.uk/HeritageScripts/Hapi.dll/search1\)](https://cssfs8.bham.ac.uk/HeritageScripts/Hapi.dll/search1)**

**[Information on borrowing from the library \(/facilities/hsmc-library/library-resources/borrowing.aspx\)](#)**

**[Help searching the library catalogue \(https://cssfs8.bham.ac.uk/HeritageScripts/Hapi.dll/help?topic=overviewh\)](https://cssfs8.bham.ac.uk/HeritageScripts/Hapi.dll/help?topic=overviewh)**

**[See the latest titles added to the library \(http://books.google.co.uk/books?uid=5469388762138724477&source=qbs\\_lp\\_bookshelf\\_list\)](http://books.google.co.uk/books?uid=5469388762138724477&source=qbs_lp_bookshelf_list)**

**[Do you have a book suggestion for us? \(/facilities/hsmc-library/forms/stocksuggestion.aspx\)](#)**

### What happens if we do not have your book in the library?

We can order items from the British Library free of charge on your behalf so there shouldn't be anything that we can't provide!

**[Let us know what it is and we will find a copy for you. \(/facilities/hsmc-library/about/contact-us.aspx\)](#)**

### Keep abreast of current events

#### Receive our news bulletins

We produce a series of **[emailed bulletins \(/facilities/hsmc-library/current-awareness/bulletins.aspx\)](#)** designed to keep you up to date with current issues.

**[Subscribe to the health news bulletins \(/facilities/hsmc-library/current-awareness/Sign-up.aspx\)](#)**

**We do produce a great many bulletins but you don't have to have them all!**

You can **[unsubscribe to any of the health news bulletins \(/facilities/hsmc-library/current-awareness/Unsubscribe.aspx\)](#)** that are not of interest to you.

#### Register for these additional services

**[Electronic contents pages \(/facilities/hsmc-library/current-awareness/electronic-journal-content-pages.aspx\)](#)**: register your interest in a journal in your subject area and we will email you the table of contents every time a new issue is published.

**[Monthly database searches \(/facilities/hsmc-library/current-awareness/monthly-database-searches.aspx\)](#)**: we can set up a search on a bibliographic database, rerun it every month and then email you a report detailing new citations matching your search criteria.

You can then request the full text of any item that interests you.

### Develop your research skills

#### We provide training sessions

Our training sessions can be arranged around your schedule at any time of the day; on a one to one basis or in a group. You can attend your session either in person in the library, over the phone or online via our **[Virtual Library Clinic \(http://www.birmingham.ac.uk/facilities/hsmc-library/help-and-training/Virtual-Library-Clinic.aspx\)](http://www.birmingham.ac.uk/facilities/hsmc-library/help-and-training/Virtual-Library-Clinic.aspx)**. We can also come out to your work place and carry out a group session for you and your colleagues.

For further information or to book a session **[contact Rachel Posaner \(/facilities/hsmc-library/about/contact-us.aspx\)](#)**

#### How to carry out a literature search

- how to choose your database
- how to write a comprehensive search strategy
- how to perform your search efficiently and effectively
- how to limit your search
- how to expand your search
- how to export your results

- an introduction to referencing software

## Finding resources

- how to find a book
- how to find a journal article
- what are resources available to you

## Library induction

- searching the catalogue
- managing your library account online
- our current awareness services
- library services available to you

## Online resources

We have developed a **collection of resources** (</facilities/hsmc-library/help-and-training/index.aspx>) of resources covering:

- Using the HSMC Library
- Literature searching

Attend your training session online via our **Virtual Library Clinic** (<http://www.birmingham.ac.uk/facilities/hsmc-library/help-and-training/Virtual-Library-Clinic.aspx>)

**Contact Rachel Posaner** (</facilities/hsmc-library/about/contact-us.aspx>) for more information.

## Answer any query

**Please get in touch with us if you have any questions, we are very accessible!**

**Rachel Posaner** (</facilities/hsmc-library/about/contact-us.aspx>), Library Manager

**Emma Green** (<mailto:e.green@bham.ac.uk>), Librarian

**Wendy Spurr** (</facilities/hsmc-library/about/contact-us.aspx>), Library Assistant

Email all of us: [hsmc-library@contacts.bham.ac.uk](mailto:hsmc-library@contacts.bham.ac.uk) (<mailto:hsmc-library@contacts.bham.ac.uk>)

Phone us on: 0121 414 3672 or 0121 414 7060

Skype us at [hsmclibrary](http://www.skype.com/intl/en-gb/home) (<http://www.skype.com/intl/en-gb/home>)

**Give us some feedback about our service** (</facilities/hsmc-library/forms/feedback.aspx>)

Write to us at:

HSMC Library & Information Service,  
Park House,  
40 Edgbaston Park Road,  
Birmingham,  
B15 2RT.

**Or pop in and see us at Park House** (</facilities/hsmc-library/about/location.aspx>). There is always plenty of free parking and coffee!

You could help us to .....

## Improve and develop the library service

**Join our virtual Library Advisory Group and help shape our future.**

Our group 'meets' virtually four times a year via email. Topics up for discussion include; evaluating the library service; ensuring we provide you with value for money and, ensuring that we are meeting your information needs.

**Would you like to join?** **Contact Rachel Posaner** (</facilities/hsmc-library/about/contact-us.aspx>) to sign up.