

## On the day



### Your suggested schedule for the day

To ensure that you are able to make the most of this special occasion, we recommend that you follow our **suggested schedule** ([/graduation/onday/schedule.aspx](http://www.birmingham.ac.uk/graduation/onday/schedule.aspx)):

**Download a copy of our suggested schedule (PDF - 135KB)**  
([/Documents/congregations-schedule-for-the-day.pdf](http://www.birmingham.ac.uk/Documents/congregations-schedule-for-the-day.pdf))

### Travel and parking

Degree Congregations are held on our Edgbaston campus with car parking available in the multi-storey North East Car Park (access via Pritchatts Road, Sat Nav Post Code B15 2SB), which operates a pay and display service.

- **[Edgbaston campus map and directions](http://www.birmingham.ac.uk/contact/directions/edgbaston-directions.aspx)** (<http://www.birmingham.ac.uk/contact/directions/edgbaston-directions.aspx>)

### Collecting your tickets

Graduand and guest tickets should be collected by the graduand from the Avon Room Coffee Lounge in University Centre (**building R23 on Campus Map (PDF - 397KB)**) (<http://www.birmingham.ac.uk/Documents/university/edgbaston-campus-map-oct12.pdf>).

The Ticket Desk opens at the following times:

- 08:15 for the 10:30 Degree Congregation
- 11:30 for the 13:45 Degree Congregation
- 14:15 for the 16:30 Degree Congregation

Each graduand is allocated two guest tickets, which will be given to you when you collect your own ticket. Remember to bring your student ID card with you to collect your tickets, or if you no longer have it either your passport or driving license. Should there be any additional tickets available for your Degree Congregation then they will be allocated on the day, on a first-come first-served basis.

- **[More about tickets, seating and additional tickets](http://www.birmingham.ac.uk/graduation/onday/tickets.aspx)** ([/graduation/onday/tickets.aspx](http://www.birmingham.ac.uk/graduation/onday/tickets.aspx))

### Guests with children

Each guest, including all children, entering the Great Hall must be in possession of a guest ticket irrespective of age. To ensure the safety of all guests, in no circumstances can a child be seated on a guest's lap, nor can we allocate additional tickets for children attending a Degree Congregation.

A number of television screening rooms are available to guests with children and are signposted from the Great Hall. Degree Congregations are not considered appropriate for babies and young children, therefore we advise graduands to take advantage of the alternative venues across campus to maximize your enjoyment of the day.

### Collecting your academic dress

Once graduands have collected their tickets, academic dress (robes) can be collected from the Avon Room in University Centre (**building R23 on Campus Map (PDF - 397KB)**) (<http://www.birmingham.ac.uk/Documents/university/edgbaston-campus-map-oct12.pdf>). Remember to bring the order confirmation with you to collect your academic dress.

- **[More about how to dress for your Degree Congregation](http://www.birmingham.ac.uk/graduation/preparing/formal-wear.aspx)** ([/graduation/preparing/formal-wear.aspx](http://www.birmingham.ac.uk/graduation/preparing/formal-wear.aspx))

### Photography

Once tickets and academic dress have been collected you are able to have your photograph taken if you wish. Pre-ordered bookings should join the fast-track queue. Members of staff from Ede and Ravenscroft will be available if you have any queries, or wish to order your photography on the day.

### Don't be late

The doors to the Great Hall will close 15 minutes before the start of each Degree Congregation to both graduands and guests. This is to ensure the Degree Congregation runs smoothly for all concerned. Ensure you allow sufficient time to walk from University Centre to the Great Hall (**building R6 on Campus Map (PDF - 397KB)**) (<http://www.birmingham.ac.uk/Documents/university/edgbaston-campus-map-oct12.pdf>).

### Guests and graduands with disabilities

On the day of the ceremony, we can **put adjustments in place** ([/graduation/onday/disabilities.aspx](http://www.birmingham.ac.uk/graduation/onday/disabilities.aspx)) for graduands and guests with disabilities.

### School receptions

Most Schools organise a celebratory reception either before or after your Degree Congregation. Be sure not to confuse any information about these events with those of the Degree Congregation. Should you have any queries regarding your School event, please contact them directly.

### Catering and Accommodation

Venue Birmingham provide a variety of catering and accommodation options for those attending a Degree Congregation.

- **[More about catering and accommodation options available](http://venuebirmingham.com/graduation)** (<http://venuebirmingham.com/graduation>)

## Tell us what you think

We are committed to ensuring that you have the best experience possible on the day of your graduation. You can help us to improve the service we provide by submitting feedback via our [satisfaction survey \(Word - 815KB\) \(/Documents/graduation-satisfaction-survey.docx\)](#).

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