We use cookies to ensure that we deliver the best user experience of our website. If you would like to, you can change your cookie settings at any time. Continue

Terms and conditions

These notes are important. Please read them carefully.

The following documentation and legislation provides a framework through which the University and its students work together to create a positive environment for learning and academic achievement:

- The Undergraduate and Postgraduate Prospectuses
- The offer letter
- The University's Royal Charter, statutes, ordinances and regulations
- Code of practice and related information on admission to the University of Birmingham
- School guidelines
- Programme requirements
- Registration documentation

This documentation establishes the basis of an agreement between the University and its students as to the rights, roles and responsibilities of both parties.

Admission to the University is subject to the requirement that the applicant will comply with the University's registration procedure and will duly observe this documentation. The documentation (except for the offer letter and registration documentation) is available on the University's intranet at **https://intranet.birmingham.ac.uk/as/registry/legislation/regulations.aspx (https://intranet.birmingham.ac.uk/as/registry/legislation/regulations.aspx)**

Application and admission to the University: information and requirements

It is essential that you provide accurate and complete information in your application form. If you fail to do so the University can withdraw the offer of a place and insist that you leave. Find out more on our **admissions website (/university/professional/external/admissions/index.aspx)**.

Criminal convictions

When you apply to the University, you must disclose any unspent criminal convictions. Some programmes will require the disclosure of all convictions, spent or unspent. The University will consider whether such convictions are compatible with membership and a place on a particular programme. If your situation changes after the offer of a place please notify the Admissions Tutor for your programme, or if you have already enrolled, the Programme Director.

Disabilities

If you have study support needs related to a disability, including dyslexia and other specific learning difficulties, mental health conditions, or other health conditions, the University will seek to support you whenever possible. If you have not yet disclosed that disability, we would encourage you to do so at the earliest opportunity to assist us in putting in place the appropriate support in good time. We would normally document the support to be provided in an agreed statement.

Even if you have already disclosed a disability, please make sure you contact the Disability and Learning Support Service before you accept any offer of a place, in order to establish what support is available and the information we need to ensure this can be arranged. You should be aware that if you choose not to disclose your disability, or to limit that disclosure, while we will do our best to help you, you may not be able to access the full range of support available.

The Disability and Learning Support Service can be contacted by telephone on +44 (0)121 414 5130 or by email at **disability@bham.ac.uk (mailto:disability@bham.ac.uk)**. Further information is also available on our **disability pages (https://intranet2.bham.ac.uk/as/studentservices/disability/index.aspx)**.

Programme entry requirements

The programme requirements for admission are set out in the relevant section of the printed prospectus and on course finder listings. Please consider these carefully to ensure you are eligible for your chosen subject.

Health requirements

The University and bodies such as the General Medical Council and the Department for Children, Schools and Families require applicants for certain programmes to provide information regarding their physical health. Applicants may also be required to undergo a health check and to provide evidence of immunisation against certain diseases. The offer of a place is conditional on such requirements being met.

Blood-borne viruses

The regulations on the screening and admissions to medical schools of students with blood-borne viruses, and other regulations, are subject to change from time to time and you are advised to consult the relevant website for up-to-date information.

Deferred entry

Applicants who wish to apply for deferred entry should enter this against the University of Birmingham choice on their UCAS form. Applicants wishing to defer entry until September 2012 must meet all the conditions of their offer by 31 August 2011.

Fees and payment

It is your responsibility to make sure your tuition fees and all other expenses relating to your programme are paid in a timely manner. The tuition fee will be stated in your offer pack. The fee quoted is revised each academic year. When you register online, you will be required to indicate how your fees will be paid. If you are paying the fee yourself, the University will require either full payment or an application to make payment using the University direct debit scheme.

As a member of the University you will be bound by the University's regulations on the payment of fees. Failure to make payment in accordance with the regulations will ultimately result in exclusion from the University. The regulations are set out on the University's website at

© University of Birmingham 2014