

How to write a reference



In addition to an applicant's academic record, Admissions Tutors will also take into account the reference which forms part of the UCAS application. These references are usually written by the school, possibly by a personal tutor, with input from subject tutors.

The reference will often cover the following areas:

- Honest assessment of an applicant's interest and ability to study a subject at university
- Predicted grades in qualifications still to be taken
- Explanation of anything unusual in an applicant's academic record
- Discussion of an applicant's ability to undertake independent learning and think critically
- Achievements in school and the wider community

In this short video admissions staff and academics provide tips on how to write a reference for an applicant.



<http://www.adobe.com/go/getflashplayer>

Writing a reference video