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Registrar and Secretary's Office

"We strive for sector-leading Professional Services. By working in partnership with academic colleagues and recruiting, developing and modelling quality, we contribute to enhancing the University's performance."

Lee Sanders, Registrar and Secretary

The Registrar and Secretary, Mr Lee Sanders, is the University's Chief Operating Officer responsible for Professional Services. He is a member of the University Executive Board and is involved in University strategy and policy and providing advice to the Vice-Chancellor and other senior colleagues. As Secretary to the Senate and Council, he is responsible for University governance.

Lee is involved in national and international work in Higher Education. He is currently Honorary Secretary of the Association of Heads of University Administration and a member of the UK-Sweden Registrar's Group.

The Registrar and Secretary's Office supports these activities. The Assistant Secretary works with the Registrar to support university governance, and the Assistant Registrar (Executive Support) works closely with the Vice-Chancellor and Registrar on strategic projects.

The Registrar and Secretary's Office is co-located with the Vice-Chancellor's Office and works closely with the Vice-Chancellor, Provost and Vice-Principal and the Pro-Vice Chancellors.

Key people

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