**Education Enhancement Fund Project Application Form   
2019-20 – HEFi FELLOWS AND HEFi SCHOLARS**

Please complete this form and submit it (in Word format) no later than **noon on Monday 25th November 2019** to: [hefi.projects@contacts.bham.ac.uk](mailto:hefi.projects@contacts.bham.ac.uk)

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| --- | --- |
| **Project title:** |  |
| **Name of project lead:** *Must be a HEFi Fellow or HEFi Scholar* |  |
| **Project leader’s contact details** *(work email and phone no.):* |  |
| **College and School/Department:** |  |
| **Project completion date** *(funds must be spent by 31/7/20 but evaluation and implementation activities can continue after that date):* |  |

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| **Proposal**  *Please describe how the project will support the scholarship of teaching and learning, and the development of pedagogic research at the University of Birmingham.*  *(Max. 1,000 words excluding references)* |  |
| **Project Budget**  *Please provide brief details of budget requirements, ie what you plan to spend the money on, and how much (£1,000 maximum, to be spent by 31/7/20)* |  |
| **Project dissemination**  *Please describe how the outputs from the project will be disseminated to support the wider education community at the University of Birmingham.*  *(100 words max)* |  |

**Ethics**

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| **Do you need ethical approval for any part of your project? [✓]**  *(refer to* [*https://canvas.bham.ac.uk/enroll/XDXB3W*](https://canvas.bham.ac.uk/enroll/XDXB3W) *on how to apply, and Canvas ethical integrity courses at* [*https://canvas.bham.ac.uk/courses/9105?\_ga=2.39239136.213435586.1564479553-2120183148.1488452639*](https://canvas.bham.ac.uk/courses/9105?_ga=2.39239136.213435586.1564479553-2120183148.1488452639)*)* |  |
| **If so, please confirm you will apply for this approval by 18 December 2019.** |  |