**Risk Assessment Summary**

<table>
<thead>
<tr>
<th>Facility:</th>
<th>HTRC</th>
</tr>
</thead>
<tbody>
<tr>
<td>Department/Location:</td>
<td>All</td>
</tr>
<tr>
<td>Assessment Ref:</td>
<td>HTRC-G-RA-087</td>
</tr>
<tr>
<td>Review Date:</td>
<td>Live - Ongoing</td>
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</tbody>
</table>

**Activity/Area Assessed:** All areas

**Risk Assessor:** V. Barnsley

**Assessment Team:** T. Halford

**No. of Staff Affected:** 50-100

**No. of other persons Affected:** 50: Associates, Visitors, Contractors

**Assessment Date:** 16/03/2020, 07/04/20, 13/05/20

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### Initial Risk

**Likelihood:**
- VH: 0
- H: 0
- M: 0
- L: 1
- VL: 0

**Severity:**
- VL: 0
- L: 3
- M: 1
- H: 0
- VH: 0

**Unassessed Risk -> Initial Risk:**

**Key Risks:** 0

**Significant Risks:** 4

**Minor Risks:** 4

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### Residual Risk

**Likelihood:**
- VH: 0
- H: 0
- M: 0
- L: 1
- VL: 0

**Severity:**
- VL: 0
- L: 3
- M: 1
- H: 0
- VH: 0

**Unassessed Risk -> Residual Risk:**

**Key Risks:** 0

**Significant Risks:** 4

**Minor Risks:** 4

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### Current Risk

**Likelihood:**
- VH: 0
- H: 0
- M: 0
- L: 1
- VL: 0

**Severity:**
- VL: 0
- L: 3
- M: 1
- H: 0
- VH: 0

**Unassessed Risk -> Current Risk:**

**Key Risks:** 0

**Significant Risks:** 4

**Minor Risks:** 4

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**Additional specialist techniques or assessments required:**

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HTRC-G-RA-087 Covid Impact V2 Printed 18/05/202011:10 UNCONTROLLED COPY
<table>
<thead>
<tr>
<th>Activity Description</th>
<th>Risk Category</th>
<th>Who are the Harmful?</th>
<th>What Controls are Already in Place?</th>
<th>What Additional Controls are Required?</th>
<th>Comment/Activity of Risk Management</th>
<th>Task/Action</th>
<th>Action Completed Date</th>
<th>Action Completed By</th>
</tr>
</thead>
<tbody>
<tr>
<td>All activities at HTRC requiring site attendance and personal interaction</td>
<td>Process/Operations</td>
<td>Presence of pathogens</td>
<td>Work from home guidance generated and communicated.</td>
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<td>All persons who attend site have personal interaction have the potential to contract COVID-19 or other pathogens through contact with contaminated surfaces.</td>
<td>Through cleaning of specific equipment detailed in operational risk assessments.</td>
<td>Provide alternative welfare area / drink facilities and encourage eating at desk / outside. Meetings to be held via skype on desk where possible. Where not possible to adhere to max occupancy and minimise time in meeting.</td>
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<td>Unfamiliar work circumstances</td>
<td>Social Distancing: Homeworking rotations to be implemented where practicable with majority of persons to remote work where possible. Maximum occupancy limits implemented in areas, rooms, welfare and toilets.</td>
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<td></td>
<td></td>
<td>Working alone</td>
<td>Social Distancing: Cleanliness:</td>
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<td>All persons who attend site have personal interaction have the potential to contract COVID-19 or other pathogens through contact with contaminated surfaces.</td>
<td>In an emergency evacuation scenario, the 2m rule is to be followed as far as reasonably practicable. Non-essential areas to be vacated to allow for evacuation and minimisation of numbers.</td>
<td>Process Hall technicians on shifts to minimise numbers and start / finish times. Staggered lunch breaks.</td>
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