

# BactiVac - Terms and Conditions of Membership

Please read the terms and conditions below. By registering as a BactiVac member, you accept these terms and conditions and agree to act in accordance with them. These Terms are non-negotiable, but should you have any queries please do not hesitate to contact: [bactivac@contacts.bham.ac.uk](mailto:bactivac@contacts.bham.ac.uk).

## 1. Membership

- 1.1. Your membership application will be reviewed by the BactiVac Network Operations Group within 2 weeks of receipt and the outcome communicated via e-mail to the address provided in your application form.
- 1.2. It is the individual member's responsibility to ensure their information is up to date on the Members' Directory and to keep their profile information up to date and/or inform the BactiVac Admin Team of any changes.
- 1.3. You can terminate your BactiVac membership at any time by contacting the BactiVac Admin Team
- 1.4. In choosing to submit your personal data, you understand and agree that this data will be:
  - 1.4.1. Collected for the purpose of furthering the BactiVac aims.
  - 1.4.2. Processed in accordance with data protection law in the UK. You can find out more information on how we use your personal data by reading our [privacy notice](#).
  - 1.4.3. Included in our Members' Directory (access to this information will be limited to BactiVac members).
  - 1.4.4. Listed on the BactiVac website. Data to be published will include title, name, institution and country.
  - 1.4.5. Data will be shared with the Network's funding bodies.
- 1.5. BactiVac membership is a prerequisite to applying for any funding opportunity offered by the Network and attendance at Network events.

## 2. Member's conduct

- 2.1. Members of BactiVac are expected to comport themselves in accordance with the general principles of good research practices, having:
  - 2.1.1. Reliability in ensuring the quality of research, reflected in the design, the methodology, the analysis and the use of resources.
  - 2.1.2. Honesty in developing, undertaking, reviewing, reporting and communicating research in a transparent, fair, full and unbiased way.
  - 2.1.3. Respect for colleagues, research participants, society, ecosystems, cultural heritage and the environment.
  - 2.1.4. Accountability for the research from idea to publication, for its management and organisation, for training, supervision and mentoring, and for its wider impacts.
  - 2.1.5. Ensure that all information provided to the Network through any reports, financial claims, other documentation, etc. is accurate and complies with local policies and procedures.

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- 2.2. Members agree to treat all other BactiVac members and Network staff, no matter their level of seniority, with respect and courtesy.
- 2.3. Membership of BactiVac is with a view to furthering the aims and vision of the BactiVac Network. You do not have permission to use contact details obtained from the Members' Directory to send unsolicited emails for the purpose of direct marketing.
- 2.4. Members may have access to unpublished data at BactiVac events. As a member you agree to respect the confidentiality of these data at all times. Information made available to members at BactiVac events should be treated as confidential and must not be disseminated unless already in the public domain.
- 2.5. In the event that you provide content for the website, such content will not be used for the transmission, uploading or posting of any computer viruses or any other harmful or deleterious files or programs.
- 2.6. All partners in any research collaboration formed through BactiVac will ensure all partners in the collaboration are properly informed and consulted about all submissions for publication of research results.
- 2.7. The Network reserves the right to revoke membership in the event of any breach of the code of conduct.

### **3. Attending Network Events**

- 3.1. As a Network member you will have the opportunity to apply to attend Network workshops and events. Applications must be completed in full ensuring that responses accurately reflect the members' current status and main working base institution at the point of application. Please note that BactiVac may also include additional eligibility criteria when applying to specific Network opportunities.
- 3.2. Submission of an application to attend an event does not constitute confirmation that a place has been awarded to you.
- 3.3. In the event that you are either successful in your application to attend a Network event, or book to attend a Network event, you will receive a confirmatory email upon the award of your place followed by full attendance details which will be made available to you prior to the event.
- 3.4. If awarded a place at the event, you are required to attend the meeting in full.
- 3.5. BactiVac will not be held liable for any costs incurred by you.
- 3.6. Communication of additional requirements/adjustments to enable attendance at a Network event must be made in a timely manner to ensure the ability of the Network staff to assist with the request.

#### **4. Equality, Diversity and Inclusion**

BactiVac is committed to provide a welcoming, diverse and inclusive environment for members of the Network, without discrimination. Equality, diversity and inclusion (EDI) is essential to our values as an international Network. Diversity within the Network includes research disciplines, career stages, age, race, ethnicity, gender, sexual identity, disability, national origin and religion. BactiVac will also follow the principles outlined at: [Equality, diversity and inclusion \(EDI\) – UKRI](#) whilst also complying with the [Equality Act 2010](#).

##### **4.1 To further support the aims of EDI within BactiVac, the Network will:**

- 4.1.1 Ensure applications to join the Network will be reviewed purely in line with the requirement for members to be involved with the aim of accelerating the development of bacterial vaccines.
- 4.1.2 Ensure representation within the governance structures of the Network is reflective of the principles of EDI.
- 4.1.3 Provision of diverse speaker representation at Network events.
- 4.1.4 Wherever possible ensure reasonable adjustments are made for attendance at Network events. Network members are asked to ensure that they communicate with BactiVac if any specific requirements are needed in order to attend any Network event, this communication should be made at the point of booking to attend a Network event. BactiVac will endeavour to assist with requirements to enable attendance, however, the Network is unable to provide financial support for carer requirements, or the provision of care support for dependents.
- 4.1.5 Network staff will ensure that they comply with the requirement to undertake mandatory training for EDI

##### **4.2 Members of the Network are asked to:**

- 4.2.1 Actively promote inclusion.
- 4.2.2 Promote fairness of opportunity.
- 4.2.3 Treat all with respect, regardless of gender, age, disability etc.
- 4.2.4 Challenge unprofessional, inappropriate and exclusive behaviour.
- 4.2.5 Communicate with the Network staff if any specific requirements/adjustments are needed to enable attendance at a Network event. Network staff will endeavour to assist with all requests to the best of their ability.

#### **5. The BactiVac Website**

- 5.1. Any content by a third party published or displayed on the website is provided without any guarantees, conditions or warranties as to its accuracy. The responsibility for this content lays with the third party and the use of this content is at your own risk.

#### **6. Updates to terms and conditions**

- 6.1. We will update the Terms and Conditions of Membership on the BactiVac website and notify the membership accordingly. You will have the option to terminate your membership if you do not agree with future changes to terms and conditions.