

# UNIVERSITY OF BIRMINGHAM

*The College of Medical and Dental Sciences*  
**For MPharm Pharmacy Programmes**

## **FITNESS TO PRACTISE PROCEDURES**

### **1. Introduction**

The General Pharmaceutical Council (GPhC) is a body whose duty is to protect, promote and maintain the health and safety of the community, and in particular those members of the public who use or need the services of pharmacy professionals or the services provided at a registered pharmacy. It has strong and effective legal powers designed to maintain the standards that the public has a right to expect of pharmacists, and so protect patients. To this end the GPhC oversees the education of pharmacy undergraduates through the accreditation of education providers in order to ensure high standards of Pharmacy education. It also maintains a register of pharmacists who are qualified to practise and it can remove a pharmacist from the register if their ability to practise is in doubt. The GPhC is also the final arbiter in relation to an individual's eligibility to enter pharmacist pre-registration training and to register as a pharmacist. However, the GPhC is not a fitness to practise adjudicator or an appeal body for students in schools of pharmacy. The GPhC will not participate in student fitness to practise cases.

The University of Birmingham has a responsibility to ensure that students graduating with an MPharm are academically and professionally, fit to undertake training that will lead to practise as a pharmacist. Fitness to practise is especially important with this degree since each graduate is usually employed, either directly within the NHS or in premises involving NHS activities and in most cases direct engagement with aspects of patient care are involved.

This document outlines the procedures within the College of Medical and Dental Sciences designed to ensure that MPharm graduates are fit to undertake training that will lead to practise as a pharmacist. MPharm students are made aware of their continuing responsibility to maintain their fitness to practise through the annual signing of the College of Medical and Dental Sciences Code of Conduct for MPharm Students (Document A, attached below). This annual confirmation requires students to declare to the College any changes in their status that may give rise to Fitness to Practise issues, so that the College can work with them to resolve it. In respect of health issues this may exceptionally involve informing the student that this might affect their eligibility to undertake a pre-registration year of experience.

Related national and University documents that should also be consulted are:

(i) The University of Birmingham Student Charter:

<http://www.birmingham.ac.uk/undergraduate/birmingham/student-charter.aspx> (ii) The GPhC's Code of Conduct for Pharmacy Students [2010] (available on the GPhC website at: <http://www.pharmacyregulation.org/education/pharmacist/student-code-conduct>

(iii) The University of Birmingham information on Fitness to Practise at:

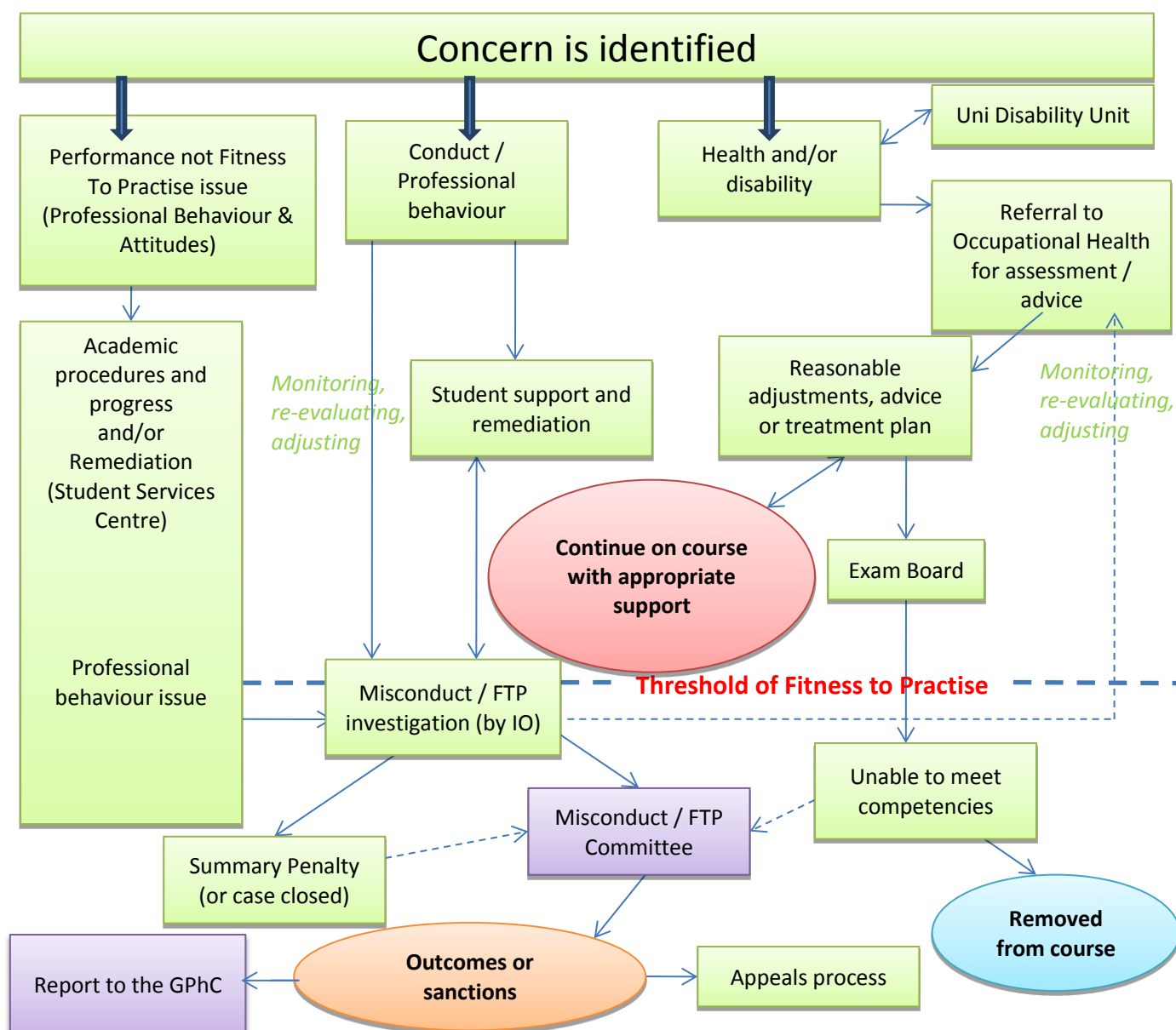
<http://www.as.bham.ac.uk/sca/fitnesstopractise/index.shtml>

Students must be aware and understand that failure to abide by the Code of Conduct for Pharmacy Students could result in Fitness to Practise issues.

## 2. Referral to the Fitness to Practise (FTP) Committee

A student may be subject to a formal investigation should concerns be raised concerning their health, professionalism or their conduct or behaviour.

All students will be subject to an initial investigation should concerns be raised. The Investigating Officer will consider all of the facts and make a decision on the appropriate course of action to take. This may be to provide extra support or remediation to the student, award a summary penalty (such as a warning or reprimand) or in some cases it may be appropriate to refer cases to the College of Medical and Dental Sciences Fitness to Practise Committee for further consideration.



## 3. Health

All issues with respect to the health of a candidate or student for professional programmes of study are confidential. However, doctors treating a Pharmacy student

with a serious mental or physical disorder that may pose a risk to patients may inform the Head of Student Development and Support for the MPharm. Specific medical guidance on confidentiality allows for such disclosure in the public interest; please refer to the following link:

[https://www.gov.uk/government/uploads/system/uploads/attachment\\_data/file/216476/dh\\_122031.pdf](https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/216476/dh_122031.pdf)

Health concerns developing during the course can be disclosed from multiple sources, for example teaching staff, tutorial staff, or staff within Teaching Trusts and other external placement environments and should be brought to the attention of the Year Tutors/Senior Tutor. These students should be referred to the Head of Student Development and Support for consideration who can, if necessary, arrange for a medical opinion from a relevant independent practitioner who has a full understanding of the requirements for studying for the MPharm at the University of Birmingham. Where necessary, a student may be referred to the College of Medical and Dental Sciences Fitness to Practise Committee.

#### **4. Admissions Procedure**

There is currently a health declaration section on the UCAS form. If the health declaration section indicates a potentially serious problem then candidates will be referred to the University Occupational Health department or to an appropriate consultant for a health assessment and to determine whether any reasonable adjustments could be implemented to facilitate their completion of the programme.

Candidates will be made aware of the 'Code of Conduct' during the admissions process.

#### **Disclosures**

Candidates receiving an offer following interview are also required to complete a Health Declaration Form. Any disability or specific learning disorders (SpLD) are relayed to the University's Disability and Learning Support Service for assessment and to provide advice and assistance to the College on the provision of appropriate reasonable adjustments which could be implemented to facilitate completion of the programme. Any health issues that impinge on fitness to practise might be referred to the University Occupational Health department or an appropriate group who understands the requirements of the MPharm Programme. This might lead to the offer being withdrawn.

Any health issues that impinge on fitness to practise which arise or are disclosed after commencement of the programme will be investigated and might be referred to the Fitness to Practise Committee.

All candidates must supply evidence of a Disclosure and Barring Service (DBS) check at each point of requirement during the course. Failure to submit such a check or an adverse report might lead to rejection on admission or requirement to withdraw from the course. Any adverse disclosures will be reviewed by a panel made up of members of the University and College.

#### **5. Discipline**

Students on the MPharm programme are assessed by their teachers and tutors during their course with regard to their attendance, professional behaviour and attitudes. Their

grades and reports (verbal and written) are sent to the MPharm Administration Office. If there are important issues raised with a student in these assessments they are forwarded to the Student Services Centre and students will be referred to a Year Tutor.

All cases of plagiarism or cheating must be referred to the Operations Manager (Student Experience and Support) for investigation and may result in a referral to the College Fitness to Practise Committee.

Anyone who has concerns or serious issues with respect to a student's behaviour or discipline must report these in writing to the Senior Tutor, preferably using the 'Concern Form'.

Guidance and a copy of the form can be found on the student Intranet when you commence your degree programme at:

<http://medweb4.bham.ac.uk/studentintranet/schooloffice/index.asp?path=Personal%20Mentoring0708/index.asp>

The Medical and Dental Sciences College follows the Regulations of the University of Birmingham on Student Conduct (Section 8) which are outlined at:

<http://www.birmingham.ac.uk/Documents/university/legal/regulations-part8.pdf>

#### **6. The Fitness to Practise Committee**

The Medical and Dental Sciences College *modus operandi* for all College level Fitness to Practise Committees is in accordance with the University Legislation which is outlined at:

<https://intranet.birmingham.ac.uk/as/registry/legislation/index.aspx>

<http://www.birmingham.ac.uk/Documents/university/legal/misconduct-fitness-practice.pdf>

## Appendix I



UNIVERSITY OF  
BIRMINGHAM

## Document A

### The University of Birmingham College of Medical and Dental Sciences Code of Conduct for MPharm students

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The following codes identify the behaviour required of a student within the University of Birmingham and the relevant professional code with respect to Pharmacy. As a pharmacy student you will be studying to obtain a University degree that normally allows you to apply for a pre-registration placement subject to approval by the General Pharmaceutical Council (GPhC). During your studies you will be working within this professional environment. The following requirements are based on the General Pharmaceutical Council's Code of Conduct for Pharmacy Students. It is therefore essential that you are able to fulfil these criteria so that you can learn effectively and become a capable pharmacy practitioner. This declaration will be confirmed annually.

At each section through this document you will be asked to register that you accept these codes, or are undecided. By registering your acceptance you are stating that you understand that breaches to these codes or to the University regulations may either lead to disciplinary action, to your exclusion from the University or your course of study, or to the inability of the University to supply you with a supportive professional reference. In the event of a breach of these codes you may be treated differently from students on other courses in the University of Birmingham who are not subject to such codes. These codes form part of a new set of Fitness to Practise procedures that cover all aspects of health and behaviour with respect to students on professional programmes leading to a healthcare qualification.

If you are undecided about a section, you should contact your Year Tutor to discuss how to reconcile any difficulty you have with these codes. The University of Birmingham College of Medical and Dental Sciences will work with you to see how best to resolve your difficulty. If a satisfactory resolution cannot be achieved then it will not be possible for you to study Pharmacy at the University of Birmingham. Should a pharmacy student's studies be curtailed during their course for these reasons the College attempt, if it is appropriate, to move the student to a suitable degree course that does not hold the employment and professional restrictions implicit in Pharmacy.

Text that is in *red* italics is there to help explain the rationale behind a code.


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## Introduction

I understand that successful completion of the academic qualification I am seeking leads following an appropriate successful pre-registration period to admission to a professional body and that I am required, during my studies, to adhere to the requirements of that professional body and any related statutory body. I recognise that this Code of Professional Conduct and Fitness to Practise identifies the behaviour required of me, and that it is supplemented by the GPhC guidance "*Code of Conduct for Pharmacy Students [2010]*" found at <http://www.pharmacyregulation.org/education/pharmacist/student-code-conduct>

I understand that breaches of this Code may lead to disciplinary action including my exclusion from the University or the inability of the University to provide me with a supportive professional reference. In the event of any breach of this Code, I understand that I may be treated differently to other students of the University of Birmingham who are not subject to this Code. I understand that the contents of this Code do not absolve me from complying with other University regulations in force. The requirements of the professional body or University regulation may be revised from time to time and I will comply with any revision

**Student's acceptance of all the Introductory Statements:**

I am undecided 

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## Professional Behaviour

I will at all times behave in a manner appropriate to my position as a student of the University studying for a qualification, the successful completion of which may lead to entry into a professional pre-registration placement.

I understand that behaviour including, for example, dishonesty, indecency, harassment, bullying, violence, abuse of drugs or alcohol will lead to disciplinary action under this Code and may result in the inability of the College to supply a positive character reference on completion of the qualification. It may also lead to my exclusion from the programme of study. I recognise that such disciplinary action will include consideration of any fixed penalty notices, criminal cautions or convictions, including those for offences that are not directly connected with my studies and which have occurred before entry as well as after entry to the University. I understand that, where relevant, consideration will also be given to any disciplinary action by a current employer.


I understand that a criminal conviction or caution may lead to my suspension from certain aspects of my study until the relevant provider's duty of care can be assured, or expulsion from the course. I understand that this may lead to the need for me to extend my studies where it has not been possible to arrange replacement activities

I agree to undergo at least one enhanced Disclosure & Barring Service (DBS) check before Admission to the University of Birmingham College of Medical and Dental Sciences and

additional checks if required (or equivalent check as appropriate) and understand that failure to give consent for such checks to be carried out may result in a suspension of my studies.

I understand that I must advise my Programme, prior or post admission of any convictions, cautions, reprimands or final warnings that are not 'protected' as defined by the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 (as amended in 2013) by SI 2013 1198. Certain offences will be filtered by the Disclosure and Barring Service and filtering guidance is available at [www.gov.uk/government/publications/dbs-filtering-guidance](http://www.gov.uk/government/publications/dbs-filtering-guidance)

**Student's acceptance of all the codes on Professional Behaviour:**

I am undecided 

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## Behaviour Towards Others

I will at all times treat patients, members of the public, colleagues, staff, other healthcare professionals and other members of the University or partner institutions with due respect and conduct myself in a professional, honest, decent and courteous manner. During the course of my studies, I will use language appropriate to the situation and people involved.

I will acquire an understanding of working with diversity, including gender, race and culture, in order to work with patients and the public appropriately.

I confirm that I will listen to patients and members of the public and respect their views, treat patients politely and considerately, respect patients' privacy and dignity, and respect the right of patients to decline taking part in teaching.

*Successful relationships between pharmacists and patients/public depend on trust.*

I confirm that I will not allow my views about a person's lifestyle, culture, beliefs, race, colour, gender, sexuality, age, disability, disease, social status, or perceived economic worth to prejudice my interaction with patients, members of the public teachers, or colleagues.

I confirm that I will not abuse the trust a patient or member of the public places in me.

I confirm that I will always make clear to patients and members of the public that I am a student and not a qualified pharmacist, and I will not recommend treatment or suggest patients or members of the public take any action that might be interpreted as pharmaceutical advice.

*In a clinical setting the term "doctor" is used as a courtesy title denoting that a person is working as a medical doctor. If a pharmacy student holds a doctorate degree they must not use the title of doctor in a medical setting as this would misrepresent their status to the patient.*

**Student's acceptance of all the codes on Behaviour Towards**

Others:

I am undecided

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**Appearance**

I confirm that I will maintain appropriate standards of dress, appearance and personal hygiene so as not to cause offence to patients, the public, teachers, or colleagues. Standard dress within professional placement areas should be smart and modest. Within the University itself, standards should be appropriate to that environment.

*The appearance of a student or pharmacy practitioner should not be such as to potentially affect the public or a patient's trust in that person's professional judgement or standing.*

I confirm that I will expose my face fully to patients, members of the public, teachers and colleagues at all times, except when I am required to wear a protective face mask and will adhere to the relevant Trust/placement company guidance concerning dress (e.g. arms bare below the elbow, special clothing requirements for aseptic manipulation and similar areas) and hygiene (e.g. washing) as appropriate for safety of patients and the public.

*Showing one's face makes it easier for patients and the public who are hard of hearing to hear you and/or lip-read, and an important part of communication is by using facial expression. Head dress may be worn (e.g. as part of religious observance) but must not cover the face.*

I confirm that I will wear my ID badge, denoting my status as a student, at all times whilst engaged in any learning and teaching activities.

*All students and staff must wear an identification badge for the purposes of recognition by patients, the public, teachers, and other healthcare staff. Patients, the public and teachers must be able to identify students to verify that they are genuine.*

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**Student's acceptance of all the codes on Appearance:**

I am undecided

**Learning**

The content of my programme of study is designed to meet the requirements of a professional body the General Pharmaceutical Council (GPhC):  
<http://www.pharmacyregulation.org/education/approval-courses/accreditation-guidance>.

I will pursue my studies with reasonable diligence under University Regulation Section 7.8 (<http://www.birmingham.ac.uk/Documents/university/legal/regulations-part7.pdf>) and the Code of Practice on Student Attendance and Reasonable Diligence sections 1–3 (<http://www.birmingham.ac.uk/Documents/university/legal/student-attendance-reasonable-diligence.pdf>) ensuring that I avail myself of the educational opportunities made available and I will seek to acquire the range of skills and



knowledge identified in the relevant Professional Regulatory Body guidance – (GPhC as above).

The MPharm is a full time programme which involves exposure to patients and the public in professional environments from the beginning. Students are expected to meet the University requirements for due diligence in attending all aspects of the programme.

I understand that I must take responsibility for my own learning through attendance at lectures, tutorials, seminars, practicals or clinical and professional placements and through being suitably prepared for them. I understand that attendance to all aspects of my programme is regularly monitored and I will facilitate this process by notifying administrative staff of all absences via email or telephone as soon as is practically possible. If I am to be absent from any part of the course owing to sickness or other reasons, I will endeavour to make up the lost learning opportunity making appropriate use of College support structures (personal and welfare tutor systems). I understand that if I persistently fail to follow my programme of study with reasonable diligence that I will be subject to disciplinary action.

I will submit work for assessment to the deadlines set by the programme.

I will not disrupt the delivery of teaching or the learning experience of my fellow students and will not jeopardise the health and safety of those involved during attendance at lectures, tutorials, seminars, practical's or clinical and professional placements.

I understand that if I behave dishonestly during the assessment process including **plagiarism** or **other forms of cheating** I will be subject to disciplinary action in accordance with the University Regulation 8.2.1 (j) : 'Cheating or plagiarism (when judged serious by the Principal Academic Unit, as specified in the Code of Practice on Plagiarism) (<https://intranet.birmingham.ac.uk/as/studentservices/conduct/plagiarism/index.aspx>) in assessed academic work or in examinations including actions which constitute an Examination Irregularity under Regulation 7.2.3 (d) (iv) and the Code of Practice on the Conduct of Centrally Co-ordinated Formal Written Examinations.' (<http://www.birmingham.ac.uk/Documents/university/legal/conduct-centrally-coordinated-exams.pdf>) )

*Students need to be aware that the GPhC might request that the University provide the names of students found guilty of cheating - in any form - during their time at University. Note that such issues are particularly relevant to health and similar professions since patients and the public are entitled to expect probity in their professionals.*

I understand that some elements of my assessed work may be submitted to web-based plagiarism detection software.

I understand that if I behave dishonestly in relation to my attendance or the attendance of others by falsifying signatures, or by other means, I will be subject to general University disciplinary action under the University regulation 8.2.1 and

subsequent to this, will also be subject to the Fitness to Practise procedures should it be found that there is a case to answer.

I understand that I am on a programme which does not undertake exposure prone procedures (EPPs) as defined by the Department of Health Guidelines:

*Exposure prone procedures (EPPs) are those where there is a risk that injury to the worker may result in exposure of the patient's open tissues to the blood of the worker. These procedures include those where the worker's gloved hands may be in contact with sharp instruments, needle tips or sharp tissues (spicules of bone or teeth) inside a patient's open body cavity, wound or confined anatomical space where the hands or fingertips may not be completely visible at all times.*

I confirm that should I be required to undertake an exposure prone procedure as part of my clinical learning, I will report the incident to the programme lead as soon as practicable.

**Student's acceptance of all the codes on Learning:**

I am undecided

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## Barriers to Learning

I have reported to the Student Services Centre (SSC) any specific requirements I may have to enable me to follow my programme of study (including any physical, health or learning requirements) and I will undertake to work with the College or support services provided to address these requirements.

*Any degree of a specific learning disorder must be declared. The University will make an assessment of any declared specific learning disorder and if deemed necessary appropriate help can be organised. The College provides individual targeted learning support for students who experience any type of learning disorder. However, if the disorder is found to be so severe that correct identification of different drugs and their dose cannot be achieved then it may not be possible to proceed with the study of Pharmacy at the University of Birmingham. It is the policy of this College that with respect to specific learning disorders special examination arrangements are not normally made for practical examinations, since in emergency practice no allowance can be made for specific learning disorders whilst contributing to rapid and safe patient healthcare.*

I undertake to report to the Student Services Centre any pre-existing or new condition, which may affect my ability to follow my programme of study or take up the profession to which the qualification I am seeking leads, as soon as I become aware of it. In the event of any pre-existing or new condition arising I undertake to work with the College or support services provided.

I understand that failure to report any condition, which may affect my ability to follow my programme of study or take up the profession to which the qualification I am seeking leads, may lead to my exclusion or transfer from my programme of study.

**Student's acceptance of all the codes on Barriers to Learning:**

I am undecided

## Barriers to Professional Practice

I confirm that I am willing to physically examine patients and other students in modelled environments (which includes touching) in order to establish a clinical evidence irrespective of the gender, colour, culture, beliefs, disability or disease of the patient.

*In order for a pharmacy practitioner to be able to make accurate decisions in certain professional situations (e.g. prescribing in clinics) it is essential that the practitioner is able to examine every patient appropriately. Measures should be undertaken to avoid transfer of infection from or to the patient where appropriate and by recognised measures, such as hand washing, wearing gloves or masks. A student or practitioner cannot refuse to examine a patient or certain anatomical parts because of the patient's gender, colour, culture, beliefs, disability, or disease.*

I confirm that I am physically able to write legibly by hand and that I do not have a physical disability that is likely to prevent me from successfully completing professional practical training.

I confirm that I have sufficient vision to be able to pass the driving test visual requirement, and that I can read and understand hand written and typed text, placed at an appropriate distance, without visual aids other than spectacles or contact lenses.

*It is necessary that a pharmacy practitioner must be able to read the hand written notes of other practitioners, and be able to recognise certain features on a patient that may indicate critical aspects of disease. A student or pharmacy practitioner must be able to read and understand written instructions so that the names and dosages of drugs can be acted on without error. If a student has significant visual impairment the University can arrange a full assessment and advise the student.*

I confirm that I have notified the Disability and Learning Support Services Centre if I have **any** degree of a specific learning disorder (e.g. dyslexia).

*Any degree of a specific learning disorder must be declared. The University will make an assessment of any declared specific learning disorder and if deemed necessary appropriate help will be organised. The College provides individual targeted learning support for students who experience any type of learning disorder. However, if the disorder is found to be so severe that correct identification of different drugs and their dose cannot be achieved then it may not be possible to proceed with the study of Pharmacy at the University of Birmingham. It is the policy of this College that with respect to specific learning disorders that special examination arrangements are not normally made for practical clinical examinations, since in emergency practice no allowance can be made for specific learning disorders whilst effecting rapid and safe medical management.*

I confirm that I am able to hear, using a fitted hearing aid if required, such that I can understand a softly spoken child or elderly patient, and that I can hear what is said when using a conventional telephone.

*It is essential that a pharmacy practitioner can hear sufficiently well, with the aid of devices if necessary, so that they can listen to a patient or member of the public's account of their problems and can operate ordinary telephones for communication within complex organisations such as hospitals and community pharmacies. If a student has a significant hearing problem the University can arrange a full assessment and advise the student.*

I confirm that in the last year I have not experienced a fit or seizure which has not been reported to the Pharmacy Welfare Tutor?

*Impairment caused by health problems can interfere with work performance. The assessment of whether health-related impairment may lead to harm to others in one's care is difficult. Conditions where there is a risk of sudden incapacity, such as epilepsy, cardiac arrhythmias or hypoglycaemia, can only be assessed in terms of the probability of recurrence whilst in a situation where the incapacity could affect the care, and therefore potentially cause indirect harm, to others. Some health-related impairment can be mitigated by taking certain actions on the part of the individual; but it is imperative that a full risk assessment is carried out prior to any employment and therefore also prior to any work-place based training. The College of MDS therefore requires any students who may be in such a situation to notify the Student Services Centre for the appropriate programme of study of such a condition prior to or during their training. The University will make an assessment of the student's condition in order to advise the student, and consider possible treatment and avoidance measures as appropriate.*

I confirm I will comply with the immunisation requirements for the MPharm within the timescales defined by the College and accept that failure to do so may result in disciplinary action under this code.

I confirm that I understand that failure to attend an arranged Occupational Health appointment without good reason, may result in my being liable for charges as advised by Occupational Health / College of Medicine and Dental Sciences and I agree to pay any charges for which I am liable.

**Student's acceptance of all the codes on Barriers to Professional**

Practice:

I am undecided

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**Duty of Care**


I will at all times act in the best interests of patients, members of the public, fellow students and teachers and conduct myself in a professional manner in all aspects related to my studies.

I will undertake to familiarise myself with all College and partner institution guidelines including health and safety guidelines, codes of conduct and where relevant employment contracts in advance of and during contact with patients and members of the public, and will apply these guidelines in all dealings with them. I understand that breaching these guidelines and codes of practice will lead to disciplinary action under this Code and may result in exclusion from my programme of study.

I understand that dishonesty involving the falsification of patient/student or service records may lead to exclusion from my programme.

I recognise that in the course of my studies I may be placed in a position of trust and that as such I am subject to the requirements of the Sexual Offences (Amendment) Act 2000. I understand that failure to comply with the Sexual Offences (Amendment) Act 2000 will lead to disciplinary action under this Code and may result in my exclusion from the programme of study and criminal prosecution.

**Student's acceptance of all the codes on Duty of Care:**

I am undecided 

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## Duty to Report

I undertake to report to the Student Services Centre any action by others which may put patients, members of the public, students or teachers at risk. I understand that failure to do so may lead to disciplinary action being taken against me.

I confirm that I will report to the Student Services Centre any changes in circumstances or matters that have not already been notified.

I understand that if I am found to have given false or misleading information this may be treated as misconduct and may give raise to a fitness to practice issue.

**Student's acceptance of all the codes on Duty to Report:**

I am undecided 

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## Confidentiality

I understand that I may have access to confidential personal information and that I am required to comply with the Data Protection Act 1998. I understand that I may not disclose such information to any third party, other than in accordance with the relevant professional code or in accordance with the law. I understand that failure to comply with this requirement will lead to disciplinary action under this Code.

I confirm that I understand and agree to be bound by the principle of confidentiality of patient records and patient data, and also for information concerning teachers and students. I will therefore take all reasonable precautions to ensure that any personal data concerning patients, which I have learned by virtue of my position as a pharmacy student, will be kept confidential. I confirm that I will not discuss patients with other students or professionals outside the clinical setting, except anonymously. When discussing cases outside the clinical setting or recording data I will ensure that patients cannot be identified by others and will not use patient identifiers beyond age and sex in written or electronic notes. I will respect all hospital and professional practice patient records and abide by appropriate Trust procedures on Patient Confidentiality

**Student's acceptance of all the codes on Confidentiality:**

I am undecided

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## General

I understand that my College will continue to keep my records for whatever period of time is deemed appropriate by the University having regard to guidance from professional governing bodies relevant to my practice.

I consent to the University sharing my personal data (including any medical information) with an external occupational health service and for that occupational health service to share all information they hold on my health (mental or physical), immunisation data or other relevant information with the University, where it relates to or impacts on my fitness to practise or reasonable adjustments required because of a disability.

I permit my College or the University to make my personal data available, on a confidential basis, to members of a Fitness to Practise Committee of this University or that of a relevant Professional Regulatory Authority should such a committee be convened to consider my Fitness to Practise. I accept that it will be necessary to inform the GPhC, relevant Trust or pharmacy corporate body of Fitness to Practise findings.

I understand that the contents of this Code do not absolve me from complying with other University regulations in force. The requirements of the professional body or University regulation may be revised from time to time and I will comply with any revision.

I understand that it is the College of Medical and Dental Sciences' policy to communicate information to students via University email accounts and will therefore check my email account **at least** twice weekly.

I confirm that I agree to follow the College of Medical and Dental Sciences' policy on electronic communication.

I understand it is my responsibility to inform the College of Medical and Dental Sciences immediately of any change of contact details, and accept that it is my responsibility to keep details of my address current within the my.bham portal.

I understand that it is my responsibility to read and understand the University of Birmingham Student Charter which details the responsibilities and entitlements that apply to all registered students of the University, whether studying on or off campus.

I will respect Medical School Building rules in relation to accommodation and services. E.g. not using ID card to swipe others through the turnstiles, not printing excessively or inappropriately, respecting the Computer Cluster rules etc.

**Student's acceptance of all the General codes:**

I am undecided

**Once you are ready to submit this form please press the SUBMIT button. If you are undecided then press the SUBMIT LATER button.**

By pressing SUBMIT I am indicating that I have read and understood the above codes of professional conduct and fitness to practise, and I understand the implications of the responses I have made.