**BactiVac Catalyst Projects Application Form**

Please complete each section (where stated, word limits must be adhered to). Please ensure you refer to the [Catalyst project funding guidance document](https://www.birmingham.ac.uk/research/activity/immunology-immunotherapy/research/bactivac/catalyst-funding.aspx) for details of eligibility and grant requirements. Applications will be scored according to the scientific merit (50%), facilitation of cross-network collaborations (especially with LMIC and/or industry partners, 30%) and strategic impact for the network (20%).

Please submit your completed application and associated documents by 12 midnight (GMT) on 22 April 2018 to the BactiVac Admin Team at [bactivac@contacts.bham.ac.uk](mailto:bactivac@contacts.bham.ac.uk).

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| 1. Project title (non-confidential, as successful projects’ titles and lay summaries will be listed on the BactiVac website) |
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| 1. Lay summary (non-confidential; max 300 words) |
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| 1. Project duration (months, projects should last for a maximum of 12 months) |
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| 1. Proposed start date (projects must start within 3 months of the date of the award letter) |
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| 1. Lead applicant details | |
| Name |  |
| Post Held |  |
| Department & Institute |  |
| Country |  |
| Email address |  |
| Telephone number |  |
| Hours per week on project\* |  |
| Expertise and value to project (max 150 words) | |
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*\*for information only - please note that Directly Allocated (DA) costs for Principal Investigator time supervising the project are not allowable and should not be included in the financial fEC costing.*

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| 1. Co-applicant details |

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| Project co-applicant 1 | |
| Name |  |
| Post Held |  |
| Department & Institute |  |
| Country |  |
| Email address |  |
| Telephone number |  |
| Hours per week on project\* |  |
| Expertise and value to project (max 150 words) | |
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| Project co-applicant 2 (if applicable - please copy and paste this section below, as necessary, to add details for each collaborator) | |
| Name |  |
| Post Held |  |
| Department & Institute |  |
| Country |  |
| Email address |  |
| Telephone number |  |
| Hours per week on project\* |  |
| Expertise and value to project (max 150 words) | |
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| 1. Project aims and technical summary (max 500 words) |
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| 1. Description of the Proposed Project – include the scientific challenge being addressed, how the project addresses the priorities identified for BactiVac, your planned methods, any added-value to other ongoing work, and how the project benefits from the participation of the partners (max 1,000 words excluding figures and references – max 2 sides of A4 for figures and 2 sides of A4 for references) |
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| 1. Project Objectives and Milestones – please list objectives & milestones and include Gantt chart (or equivalent) detailing the related timescales for achieving these |
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| 1. Project Relevance to the BactiVac Network catalyst funding priorities – confirm all that apply to your project | |
| Targeting pre-clinical & clinical transitional bottlenecks | Yes/No |
| Generation of novel partnerships between UK and LMIC and/or industry partners | Yes/No |
| LMIC involvement | Yes/No |
| Industry engagement | Yes/No |
| Generation of results to attract follow on funding | Yes/No |
| Research governance in place (e.g. collaboration agreements/IP considerations) | Yes/No |

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| 1. Pathways to Impact - What impact will your project have (e.g. on the vaccine development pathway, UK Overseas Development Agency (ODA) priorities, industry engagement, career development, obtaining follow-on funding from other sources etc.)? How will you make your project achieve its impact? (max 800 words) |
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| 1. Project Budget - Please specify your costs for your project (£GBP), per partner institute. Please note, funding will be awarded at 80% fEC for academic institutions based in the UK (with the remaining 20% of their project costs match funded by their institution) and at 100% fEC for all other institutions, including applicants based in industry and LMIC countries. Total project cost (100% fEC) must not exceed £100,000. Other Indirect costs are not allowed. Please refer to guidance notes for further details on max funding available and allowable costs. |

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| Lead applicant | |
| Institute name |  |
| Category of institution | UK academic/LMIC/industry/other? – please specify |

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| (A) Direct: staff salary costs [£] | | | | | |
| Name | **Position** | **% FTE requested** | **Start date** | **End date** | **Cost** |
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| Total salary costs | | | | | **£** |

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| (B) Direct: consumable costs [£] | |
| Item | **Cost** |
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| Total consumables costs | **£** |

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| (C) Direct: equipment costs (max £10,000) and/or other direct costs [£] | |
| Item | **Cost** |
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| Total equipment/other costs | **£** |

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| (D) Indirect costs: [£] – please specify e.g. indirect costs related to academic staff salary costs, core facilities, animal maintenance, etc. (UK academic institutions only costing using fEC) | |
| Item | **Cost** |
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| Total indirect costs | **£** |

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| Total direct costs (A+B+C) | £ |
| (D) Indirect costs | £ |
| (F) Estates costs (UK academic institutions only) | £ |
| Total 100% fEC (A+B+C+D+E+F) | **£** |
| Total funding requested by Lead Applicant’s institution | **£** |

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| Co-applicant 1 | |
| Institute name |  |
| Category of institution | UK academic/LMIC/industry/other? – please specify |

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| (A) Direct: staff salary costs [£] | | | | | |
| Name | **Position** | **% FTE requested** | **Start date** | **End date** | **Cost** |
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| Total salary costs | | | | | **£** |

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| (B) Direct: consumable costs [£] | |
| Item | **Cost** |
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| Total consumables costs | **£** |

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| (C) Direct: equipment costs (max £10,000) and/or other direct costs [£] | |
| Item | **Cost** |
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| Total equipment/other costs | **£** |

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| (D) Indirect costs: [£] – please specify e.g. indirect costs related to academic staff salary costs, core facilities, animal maintenance, etc. (UK academic institutions only costing using fEC) | |
| Item | **Cost** |
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| Total indirect costs | **£** |

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| Total direct costs (A+B+C) | £ |
| (D) Indirect costs | £ |
| (F) Estates costs (UK academic institutions only) | £ |
| Total 100% fEC (A+B+C+D+E+F) | **£** |
| Total funding requested by Co-applicant 1’s institution | **£** |

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| Co-applicant 2 (if applicable) | |
| Institute name |  |
| Category of institution | UK academic/LMIC/industry/other? – please specify |

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| (A) Direct: staff salary costs [£] | | | | | |
| Name | **Position** | **% FTE requested** | **Start date** | **End date** | **Cost** |
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| Total salary costs | | | | | **£** |

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| (B) Direct: consumable costs [£] | |
| Item | **Cost** |
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| Total consumables costs | **£** |

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| (C) Direct: equipment costs (max £10,000) and/or other direct costs [£] | |
| Item | **Cost** |
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| Total equipment/other costs | **£** |

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| (D) Indirect costs: [£] – please specify e.g. indirect costs related to academic staff salary costs, core facilities, animal maintenance, etc. (UK academic institutions only costing using fEC) | |
| Item | **Cost** |
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| Total indirect costs | **£** |

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| Total direct costs (A+B+C) | £ |
| (D) Indirect costs | £ |
| (F) Estates costs (UK academic institutions only) | £ |
| Total 100% fEC (A+B+C+D+E+F) | £ |
| Total funding requested by Co-applicant 2’s institution | **£** |

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| Total Project Budget | |
| Total cost of project 100% fEC (A+B+C+D+E+F for all partners) | **£** |
| Total amount requested (by all partners) | **£** |

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| 1. Resource Justification - please provide a detailed justification of the costs you are requesting (include details of any in-kind contributions you will receive, max 400 words) |
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| 1. Matched Funding – please include details of funding leveraged (if applicable) or in kind contributions from other sources to support this project. For UK academic institutions, please provide details of where your 20% matched funding will come from. |
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| 1. Ethical Concerns – Does your research involve (please tick all that apply): | |
| Use of human biological samples – if yes, please answer Q15.1 | Yes/No |
| Use of animals or animal samples – if yes, please answer Q15.2 | Yes/No |
| No use of animals, or use of human or animal samples (go to Q16) | Yes/No |
| * 1. Use of human samples – please detail how these samples were obtained and confirm that you have, or have applied for, appropriate ethical review and approval, and have plans in place for any import/export (max 500 words) | |
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| * 1. Use of animals or animal samples – please state how you will (or did, if samples are already collected) work ethically, including personal and project licences, details and justification of species and numbers of animals being used in the project in line with the 3Rs (max 500 words) | |
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| 1. Reviewers – please declare if you are aware of any reason why any individual on the BactiVac Network Management Oversight Board should not review this proposal. The current Board is listed [here](https://www.birmingham.ac.uk/Documents/college-mds/immunology-immunotherapy/bactivac/network-management-oversight-board-members.pdf). |
| Individuals with potential conflict of interest within BactiVac Network Management Oversight Board: |
| Suggested external reviewers (in case of conflicts of interest; full name and institution): |

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| 1. Signature – Lead applicant to please sign and date this form before submission. Electronic signatures are acceptable if the application is submitted from the Lead Applicant’s e-mail address |
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**Required additional documents**

Please include the following documents with your application:

* CV (2 page) and publications list (2 page) for all collaborators on the project
* Letter of Support from Head of Department of Lead Applicant’s Institute
* Letter of Support from each Co-applicant/Partner in this application

**Application submission**

Please submit your application form and associated documents by 12 midnight (GMT) on 22 April 2018 to our BactiVac Admin Team at [bactivac@contacts.bham.ac.uk](mailto:bactivac@contacts.bham.ac.uk). Please do send any queries about the grant call to this address. All applications must be submitted in ‘Word’ format.

**Useful Resources**

BactiVac [catalyst projects application guidance document](https://www.birmingham.ac.uk/research/activity/immunology-immunotherapy/research/bactivac/catalyst-funding.aspx)

UK Government information on Overseas Development Agency (ODA) strategic objectives:

<https://www.gov.uk/government/collections/official-development-assistance-oda--2>

Further information on the ‘Accelerating innovative healthcare and medicines’ challenge identified as part of the UK government’s investment in the areas of advanced therapies, medicines and vaccines development and manufacturing:

<https://www.gov.uk/government/collections/industrial-strategy-challenge-fund-joint-research-and-innovation>

List of LMIC countries (all countries listed count as LMIC):

<http://www.oecd.org/dac/stats/daclist.htm>