

**Hull City Council**

**Right to Buy Replacement Programme Fund**

Draft assessment criteria and scheme requirements

**Information for Applicants:** In compiling your application please take note of the following key points. In many instances these are essential to ensure compliance with Government funding rules. Note - delivery timescales for projects are very important and must be adhered to in order to trigger grant payments:

- 1 The Council will require you to enter into a nomination agreement for 100% of any properties funded through the programme.
- 2 The grant funding element from the Council, or any other public body, cannot exceed 30% of the total eligible expenditure incurred in the capital delivery of the project
- 3 The grant funding may be targeted at specific areas of need identified by the Council.
- 4 Funding from the Right to Buy Replacement Programme Grant Fund cannot be used in combination with funding from the HCA. However a split development site with more than one project could qualify so long as funds from the Council and HCA are not invested in delivering the same project.
- 5 Payment of grant will be at pre-agreed stages which will form part of your grant agreement with the Council.
- 6 Funds can be spent on new build property or on the refurbishment of a property. Refurbished property must not be social housing properties at the time of the expenditure. All projects must take place within Hull CC boundaries.
- 7 Strict time limits will apply to the delivery of the project and funding claims in accordance with Government funding rules for the RTB funding.
- 8 Your organisation will be required to report delivery details at the end of each quarter relating specifically to:- starts on site; and spend on each individual project
- 9 As a minimum your organisation must agree to provide financial records/accounts and any other records requested relating to each project at the Council's financial year end. Unless otherwise agreed, claims should be supported by evidence of spend having been incurred (for example copy invoices). The Council's external Auditors may need to inspect your organisations financial accounts relating to the project(s) in order that the Council complies with the Government Capital Receipts Pooling requirements and the subsequent audit requirements.
- 10 Planning application progress: whilst we do not require planning to be submitted progress toward planning application submission/planning approval is important and therefore your application should clearly describe where you are in respect to the planning application process including pre app discussions and any key planning issues.

**Eligible expenditure**

**The amount spent on social housing includes the following:**

- a) Development costs associated with the acquisition of dwellings to be used as social housing;

- b) Development costs associated with the acquisition of land for the construction of dwellings to be used as social housing;
- c) Development costs of construction of dwellings to be used as social housing.

Development costs mean the costs relating to the development of social housing in respect to the heads of expenditure set out below:

The grant can only be spent on capital works.

## **Heads of expenditure**

### ***Acquisition***

- Purchase price of land/site
- Stamp duty land tax on the purchase price of the land/site
- Irrecoverable VAT on the above (where applicable)

### ***Works***

- Main contract costs (excluding any costs defined as on costs)
- Major site development works (where applicable). These include piling, soil stabilisation, road/sewer construction, major demolition
- Statutory agreements, associated bonds and party wall agreements (including all fees and charges attributed to such works) where applicable.
- Additional costs associated with complying with archaeological works and party wall agreement awards (including fees charges and claims attributable to such works) where applicable
- Irrecoverable VAT on the above (where applicable)

### ***On costs***

- Legal fees and disbursements
- Net gains losses via interest charges on development period loans
- Building society or other valuation and administration fees
- Fees for building control and planning permission
- Fees and charges associated with compliance with European Union directives, and any requirements relating to energy requirements of dwellings, Eco-homes certification and Housing Quality Indicators.
- In-house or external consultant's fees disbursements and expenses (where the development contract is a design and build contract) see note 1 below
- Insurance premiums including building warranty and building defects liability insurance (except contract insurance included in works cost)
- Contract performance bond premiums
- Borrowing administration charges (including associated legal and valuation fees)
- An appropriate proportion of the development and administration costs of the Authority and/or the body in receipt of funding from the Authority
- Irrecoverable VAT on the above

### **Note 1**

Where the development contract is a design and build contract the on-costs are deemed to include the builders design fee element of the contract sum. The amount included by the builder for the design fees should be deducted from the works cost element referred to above, as should other non-works costs that may be submitted by the builder such as fees for building and planning permission, building warranty, defects liability insurance, contract performance bond and energy rating of dwellings.

### **Note 2**

Some items will not qualify as development costs unless the Authority can clearly demonstrate that such costs are properly chargeable to the social housing, i.e. for the sole use of residents or to comply with any statutory obligations that may have been imposed.

**Examples of these are:** Works to roads which do not exclusively serve the social housing, Landscaping to areas of land which lie outside the boundaries of the land on which the social housing site is located, District heating systems, Trunk sewers and sewage disposal works, Special refuse treatment buildings, Public conveniences, Community halls, club rooms, reception rooms

**Note 3**

Subject to the above where any cost incurred or to be incurred by the Authority or a body in receipt of funding from the Authority is common to both the development of the social housing and to any other activity, asset or property of the Authority or a body in receipt of funding from the Authority only such part of that cost as is attributable to the development of the social housing may be treated as a cost in which the retained amount may be paid.

**Key Assessment criteria:**

- 1. Strategic importance, Alignment with Council Priorities and housing need:** Including HCC planning framework and regeneration proposals in area action plan areas (AAP), housing strategy, affordable housing priorities and housing demand data.
- 2. Value for Money:** A development appraisal may be required to understand the level of match funding required and the development offer e.g. additional benefits that the project will deliver for the community.
- 3. Timeframes, deliverability and past performance:** As strict timescales apply to the spend of RTB funding, delivery within agreed timescales is essential. (The grant agreement will specify dates for drawdown of funding and expenditure). In addition confirmation of funding availability and strength of project partnership and organisational record of delivery will be essential to the award of funding. Other evidence to demonstrate the scheme is deliverable such as land availability/ownership will also be considered. Similarly the planning status of the scheme will be an important consideration for the allocation of grant.
- 4. Quality and Environmental standards:** Where possible schemes should promote excellence in respect of design quality, space standards and environmental efficiency/standards.
- 5. Learning, Training and Employment:** Schemes should demonstrate how they will ensure learning and training opportunities and how they will drive standards for apprenticeships and local labour opportunities.