



UNIVERSITY OF
BIRMINGHAM

Global Challenges PhD Scholarship

Terms & Conditions

These Terms and Conditions refer only to those candidates registered on a PhD course at the University of Birmingham who are in receipt of a University of Birmingham Global Challenges PhD Scholarship. It should be noted that in being awarded and accepting a Global Challenges PhD Scholarship that award holders are expected to have already met the residential and academic eligibility criteria as set out for the award.

Definitions

In these terms and conditions the following expressions shall have the following meanings:

- 1.1 "The Academic Year" means the University's year of academic study.
- 1.2 "Leave of Absence" means the temporary withdrawal by a Global Challenges PhD Scholar from the University (including for reason of pregnancy or on other medical or personal grounds) such withdrawal being approved by the Global Challenges Scholar's School, administered by Registry and resulting in the Global Challenges Scholar temporarily ceasing to be registered with the University.
- 1.3 "Scheme" means the Global Challenges PhD Scholarship Scheme.
- 1.4 "Scholarship" means the Global Challenges PhD Scholarship, payable at the absolute discretion of the University's Global Challenges PhD Scholarship Selection Panel.
- 1.5 "Selection Panel" means a committee consisting of University representatives that will select the successful candidates for the Scholarship, chaired by the Pro-Vice-Chancellor (Research & Knowledge Transfer).
- 1.6 "The University" means the University of Birmingham of Edgbaston Birmingham B15 2TT.
- 1.7 "The College" means the College at the University of Birmingham where the Global Challenges Scholar is registered to undertake their PhD study.
- 1.8 "Global Challenges Scholar" refers to candidates for a PhD award at the University of Birmingham who holds, or has been offered a Global Challenges Scholarship at the University of Birmingham.

2. Award and Award Tenure

- 2.1 Whenever the University agrees to award a Scholarship to a Global Challenges Scholar the terms and conditions set out herein shall apply unless otherwise expressly excluded in whole or in part.
- 2.2 The tenure of the award can be for up to 3.5 years (42 months). The length of the award period should be agreed by the College at the start of the Global Challenges Scholars registration and the Research Student Administration Officer in Registry must be informed.
- 2.3 Where a Global Challenges Scholar's award tenure has been agreed to be over the standard PhD minimum registration period of 36 months, the registration status of the Global Challenges Scholar must continue to be that of "Normal Registration". This should be confirmed via a progress decision reported by the College to Registry.
- 2.4 The period of maximum registration (48 months) and submission date on the PhD must not be extended in the cases where a Global Challenges Scholar's award tenure has been agreed to be over the standard PhD minimum registration period of 36 months.
- 2.5 The Global Challenges Scholarship does not cover writing up fees, or provide a maintenance grant to Global Challenges Scholars in writing up status.
- 2.6 Where a Global Challenges Scholar withdraws from their study, transfers to writing up status, or submits their thesis before the end of their minimum period of registration, the Global Challenges Scholarship should cease with immediate effect.

3. Selection

The Global Challenges Scholar's eligibility to receive the Scholarship is determined by a University Selection Panel on the basis of academic performance and eligibility as a prospective Global Challenges Scholar, as set out in the eligibility guidelines for the Scholarship defined by the University Executive Board.

4. Payment

- 4.1 Payment of the Scholarship is the responsibility of the University budget holder for the Postgraduate Research Scholarship Fund. The award comprises of:
- 4.1.1 Full payment of the tuition fee at Research Councils UK Fee Level for year of entry (2018/19 is £4,270), to be paid by the University;
 - 4.1.2 An annual maintenance grant at current UK Research Councils rates (National Minimum Doctoral Stipend for 2018/19 is £14,764), to be paid in monthly instalments to the Global Challenges Scholar by the University;
 - 4.1.3 Where a Global Challenges Scholars fees also includes a bench fee, payment for this should be covered by the College.
- 4.2. Payment of the Scholarship shall normally be made:
- 4.1.2 by BACS transfer to a bank account held by the Global Challenges Scholar in the United Kingdom.

5. Termination

- 5.1 In any of the circumstances set out in this clause below the Scholarship shall be withdrawn and the University shall make no (or no further) payments of the Scholarship:

- 5.1.1 the Global Challenges Scholar permanently leaves the University due to illness (whether or not following a Leave of Absence);
 - 5.1.2 the Global Challenges Scholar leaves the University for reasons other than illness;
 - 5.1.3 the Global Challenges Scholar is required to withdraw from the University pursuant to disciplinary or fitness to practice proceedings;
 - 5.1.4 the Global Challenges Scholar transfers to another course or programme of study which does not meet with criteria set for the Global Challenges Scholarship;
 - 5.1.4 the Global Challenges Scholar transfers to another institution;
 - 5.1.5 the Global Challenges fails to uphold the responsibilities detailed in the University of Birmingham Student Charter;
<http://www.birmingham.ac.uk/students/birmingham/student-charter.aspx>
 - 5.1.6 the Global Challenges Scholar otherwise fails to achieve an academic standard of progression assessed as being to the level befitting of a Global Challenges Scholarship at the end of each academic year;
- 5.2 The University reserves the right to demand the repayment of any instalment or instalments (or part thereof) of the Scholarship made to the Global Challenges Scholar during the Academic Year in the circumstances set out in 5.1.2, 5.1.3, 5.1.4 and 5.1.5 above.
- 5.3 In the event of a Global Challenges Scholarship being terminated before the end of the award the Global Challenges Scholarship must cease, and cannot be awarded to an alternative Scholar.

6. Leave of Absence

- 6.1 In the event that the Global Challenges Scholar takes or is required to take, a Leave of Absence during the Academic Year, payments as set out in clause 4 will cease for the duration of the Leave of Absence until such time as the Global Challenges Scholar has re-registered.
- 6.2 A Global Challenges Scholar's minimum and maximum periods of registration will automatically be adjusted in the event of a Leave of Absence being approved.
- 6.3 If the Global Challenges Scholar fails to return to the University after such Leave of Absence then the provisions of clause 5 above will apply.
- 6.4 In the event of a Global Challenges Scholar taking a Leave of Absence, it is the responsibility of the Global Challenges Scholar to contact the International Advisory Service with regard to impacts on and requirements for their visa or residency that any Leave of Absence may have.
- 6.5 Global Challenges Scholars are not permitted to take retrospective Leave of Absences unless under exceptional circumstances such as an illness, or unforeseen circumstances that made the Global Challenges Scholar unable to apply for the Leave of Absence earlier.

7. Extensions to periods of Registration

- 7.1 Where a Global Challenges Scholar's period of normal registration is extended beyond that which was initially agreed by the College at the start of their Scholarship, the Global Challenges Scholarship payments will not continue into this extended period.

8. Transfers of Modes of Registration

- 8.1 If Candidates wish to change their research project, they must seek prior approval from the relevant College. Changing their research project may affect a candidate's entitlement to continue to receive the Scholarship. Where a Global Challenges Scholar and project transfers to another School, Department or Supervisor within the original College, the Global Challenges Scholarship payments should continue.
- 8.2 Where a Global Challenges Scholar transfers to a different College with the University of Birmingham during the tenure of their award, payments of the Global Challenges Scholarship must cease from the date of the transfer is effective.
- 8.3 Where a Global Challenges Scholar transfers to another institution, payments of the Global Challenges must cease from the date of the transfer is effective.
- 8.4 Where a Global Challenges Scholar transfers to Split Location Study the Global Challenges Scholarship should cease as of the date the transfer becomes effective.
- 8.5 Where a Global Challenges Scholar transfers to part time study status the Global Challenges Scholarship should cease as of the date that the transfer becomes effective.
- 8.6 Where a Global Challenges is transferred to a lower degree classification during the normal registration period the Global Challenges Scholarship must cease.
- 8.7 Where a Global Challenges Scholar is awarded a lower qualification as a result of their PhD Viva Examination they will not be required to repay the Global Challenges Scholarship.

9. Maternity and Paternity Leave

- 9.1 Global Challenges Scholars are entitled to Maternity and Paternity leave in line with the statutory allowances at the University of Birmingham:
http://www.hr.bham.ac.uk/policy/family_leave.pdf
 - 9.1.1 Up to six months paid maternity leave, with the option of up to another six months unpaid leave.
 - 9.1.2 Up to two weeks paternity leave to be taken in either one two week block, or two one week blocks at any time from the expected birth date of the baby, within 15 weeks of the expected birth date;
- 9.2 Applications for maternity and Paternity leave should be made via the University of Birmingham Leave of Absence Procedure. Application must be accompanied by the appropriate Medical Maternity certificate.

10. Expectations of Registration

(working hours, additional work, acceptance of additional sources of funding)

- 10.1 Although it is not encouraged, a Global Challenges Scholar may undertake a small amount of paid work, either in term time or in the vacation, provided that it is compatible with the Global Challenges Scholar's full-time studies. It is recommended that the total demand on the Scholar's time is not more than six hours a week, and that the College agrees the commitment. A Global Challenges Scholarship will be terminated if Global Challenges Scholar also holds a full-time job at the same time, or a part-time job that is incompatible with the time required for the Global Challenges Scholar to undertake full-time study.

10.2 Global Challenges Scholars are encouraged to undertake a certain amount of paid teaching or demonstrating work during the period of a DR Scholarship, if the opportunity arises. Such work may be undertaken provided that:

- the total demand on their time, including contact time and a reasonable allowance for preparation and marking, does not exceed 180 hours in any one year ;
- the total demand on their time does not exceed six hours in any week ;
- the work is compatible with their programme of doctoral study ;
- their supervisor approves.

Any teaching or demonstrating work should be paid for at the usual hourly rate applicable at the University and should be supported by appropriate training. The payment for such teaching will not affect the level of maintenance grant which can be paid to the Global Challenges Scholar.

10.3 If a prospective Global Challenges Scholar is a member of staff employed at the University of Birmingham and they hold a full-time or part-time salaried position, they are not eligible to hold a Global Challenges Scholarship. If the holder of a Global Challenges Scholarship takes up a salaried position at the University of Birmingham they are no longer eligible to hold the Global Challenges Scholarship, and the Scholarship must be terminated immediately. If it is a short-term appointment it may be possible to suspend the scholarship for the relevant period.

11. Miscellaneous

11.1 Subject to academic progression assessed as being to the level befitting of a Global Challenges Scholarship in each Academic Year of the programme, and unless otherwise agreed in writing, the eligibility of the Global Challenges Scholar for a Scholarship shall continue for the full duration of the Global Challenges Scholar's normal period of registration at the University and, shall result in the payment of the Scholarship to the Global Challenges Scholar in each Academic Year of his or her registration

11.2 If the Scholarship ceases to be payable due to the Global Challenges Scholar's failure to achieve academic progression assessed as being to the level befitting of a Global Challenges Scholarship, the Scholarship cannot subsequently become payable again if the Global Challenges Scholar achieves academic progression assessed as being to the level befitting of a Global Challenges Scholarship.

11.3 Any dispute or complaint arising in connection with the Scheme should be addressed in writing to the Pro-Vice-Chancellor (Research & Knowledge Transfer).