

FAQs



What Loan Boxes are on offer?

The museum offers educational loans boxes; including Rocks and Fossils sets. Please book up to 6 weeks in advance so as to allow our Education team to gather the resources.

Are there any restrictions for loan boxes?

Our loan boxes can be borrowed for a maximum of 2 weeks including school holidays. If you have any specific requests, please speak with the Learning & Community Development Officer.

How do I get the Loan Box?

We ask that all schools / groups requiring our loan boxes make arrangements to pick up and return the loan boxes with our Learning & Community Development Officer. The boxes cannot be posted and the Lapworth Museum will not deliver the boxes to schools.

Please note our loan boxes are often quite heavy so it is advised to collect the box in a car or for multiple people to collect the box.

To collect and return the loan box by car, please arrange a specific day with the Learning and Community Development Officer who will arrange for the loan boxes to be available behind the museum's reception desk during museum opening hours (10am-5pm during week days and 12noon-5pm at weekends). Parking on campus is restricted between the hours of 8am and 6pm Mon – Fri. Please check parking restrictions if you are staying longer than pick up and drop off of the loan box.

For any queries, or if you are going to be late, please ring our Learning and Community Development Officer on 01214146124.

How do I get to you?

We are easily accessible via public transport and car. Please see the Visit the Museum section of the website for directions and more information on how to find us. <http://www.birmingham.ac.uk/facilities/lapworth-museum/visit/index.aspx>

How do I book a loan box?

Booking is essential. Please allow up to 6 weeks for bookings as we cannot guarantee that our boxes will be on site when you require them.

Please complete the School Loan Box Booking Form and return to our Learning & Community Development Officer- Lizzy Goodger:

Email: e.goodger@bham.ac.uk

Postal Address: Lapworth Museum of Geology, Aston Webb Building, University of Birmingham, Edgbaston, Birmingham, B15 2TT

How do I pay?

All of our school loan boxes are free of charge, although the museum does welcome donations.

What happens if I am late to collect or have to cancel?

Please call the museum on 0121 414 7294 as soon as possible if you are going to be late for a collection or if you need to cancel.

What comes in the loan boxes?

Loan boxes contain a number of real museum objects and museum grade replicas from the Lapworth Educational and Handling Collection. It is for this reason that we ask all teachers and pupils to treat our objects with respect and care. Please note that some of the objects can be heavy and can have sharp parts (teeth!).

Within the boxes you will find information on each object as well as activities to go alongside the objects.

SEND (Special Educational Needs and Disabilities)

We want to ensure pupils get the most out of educational resources, please inform us in advance of any groups/students with additional needs so we can adapt the session accordingly. The education team is currently developing SEND specific sessions; in the meantime please contact the Learning & Community Development Officer to discuss your schools specific needs.

