**BactiVac LMIC Travel Bursary Application Form**

**Bursary to attend ‘Vaccines as Tools to Combat Antimicrobial Resistance’ Focused Meeting**

**27 & 28 February 2023**

 **Edgbaston Park Hotel and Conference Centre in Birmingham, UK**

The BactiVac Network is offering up to 20 travel bursaries, of up to **£1,500 GBP** each, to support travel costs of attending ‘Vaccines as Tools to Combat Antimicrobial Resistance’ Focused Meeting (in association with Microbiology Society UK). Travel bursary to cover early bird registration fee, travel, accommodation, subsistence and visa costs. Applicants must be currently based in an organisation within an LMIC country. The Network will typically only support one travel bursary from each institution.

Successful applicants’ information will be displayed on the BactiVac website and used in promotional literature, in accordance with our [Privacy Policy](https://www.birmingham.ac.uk/research/activity/immunology-immunotherapy/research/bactivac/BactiVac-Privacy-Notice.aspx).

Applications will be reviewed by the BactiVac Operations Management Group (NOMG) after the submission deadline.

*Please complete each section (where stated, word limit must be adhered to):*

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| 1. **Applicant Details**
 |
| Surname |  |
| First Name |  |
| Post Held |  |
| Organisation/Institution |  |
| Country |  |
| Email address |  |
| Telephone number |  |
| Have you received a travel bursary from BactiVac previously? | ***Please note that preference will be given to applicants not previously awarded travel bursaries***YES / NO |

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| 1. **Supporting Statement (non-confidential; max 200 words).**

Please outline your reasons for wishing to attend this meeting and how the award of the travel bursary will support you in current research/future career. |
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| 1. **Costings**

Please provide details of travel costs being requested (in £GBP) and any other sources of funding available to you to support attendance at this meeting – all costs should be listed (miscellaneous/general descriptions are not acceptable) |
| **Item:** | **Expenditure figure:** |
| BactiVac Member Early Bird Registration Fee\*\**Successful applicants will have to register to attend the meeting by early bird deadline - 11 December 2022* | £130 |
| Air fare | £ |
| Other travel costs – please specify: | £ |
| Accommodation | £ |
| Visa | £ |
| Subsistence | £ |
| Other – please specify details: | £ |
| **Total sum requested:** | **£** |
| Other sources of funding to support your attendance: |  |
|  |
| 1. **Signed and dated by applicant**

Electronic signatures are acceptable if the application is submitted from the applicant’s e-mail address |
| Signed: Dated:  |

**Required additional documents**

Please include the following documents with your application:

* CV (2 page) and publications list (2 page)
* Letter of Support from Head of Department

**Application submission**

Please submit your application form by **12 midnight (UK time) on 4 November 2022** to our BactiVac Admin Team at: bactivac@contacts.bham.ac.uk. Please send any queries about the travel bursary to this address. **All applications should be submitted in ‘Word’ format**. Applications submitted in pdf format will not be accepted.

**Notifications**

Successful applicants will be notified by 30 November 2022. Written acceptance of the bursary will be required and if not received within 1 week of the award notification, our offer of a bursary will be withdrawn. Applicants must register to attend the ‘Vaccines as Tools to Combat Antimicrobial Resistance’ Focused Meeting for which the award is provided no later than **11 December 2022**, or our offer of a bursary may be withdrawn. Payment of funding will be made in arrears in accordance with the Reimbursement Guidance.

**Useful Resources**

BactiVac LMIC Travel Bursary – Reimbursement Guidance 2022

BactiVac [Privacy Policy](https://www.birmingham.ac.uk/research/activity/immunology-immunotherapy/research/bactivac/BactiVac-Privacy-Notice.aspx)

List of LMIC countries (all countries listed count as LMIC)