# Company Consultancy Project: Client Brief/Proposal Form

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| **Company Name & Contact Details** |
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| **Background to the Client Organisation**  Please provide a brief outline of your company and links to any websites/further information |
| **Project Aim and Objectives**  Please describe the project/s including; overall aim, key objectives and outcome expectations  **Project Aim and Objectives** *(Continued)* |
| **Skills/Knowledge/Interests Required by Student Consultant** |
| **Support for the Student Consultant**  Please say how salary (if applicable) and ‘out of pocket’ expenses will be covered e.g. on presentation of receipt for previously agreed expenses. Also, highlight any other benefits to the student e.g. opportunity to network |
| **Consultancy Time Period and Contact time**  The Project will run from the start of May to the start of August 2015. Please state what your expectations are in terms of Student Consultant contact time.   E.g.  i. Will an orientation period at the company be helpful?  ii. Do you foresee a benefit to the student working at the organisation a set number of days a week?  iii. How regularly would you like to meet with the student during the project period?  NB: we ask, as a minimum, that the student and company-lead-contact, touch base in person or via phone, at least once every two weeks throughout the project. |
| **Any Further Information** |