**Higher Education Futures institute (HEFi) Teaching and Learning Awards 2022-23 Guidelines**

# Aims and Outline

The Higher Education Futures institute (HEFi) Awards celebrate teaching excellence in the context of our contemporary, research-intensive university. These awards are peer and student nominated, and the aim is to recognise academic and professional services colleagues who design, deliver and/or support exceptional student learning.

Award winners will be invited to an evening ceremony on the 21st June 2023 where the awards will be presented.

# Individual Awards

#  The categories for the 2022/2023 Individual Awards are:

* **The Award for Digital Learning Innovation**

This award will be made to a member of staff who has demonstrated innovation in digital education and support that has had a positive impact on student learning over the last 12 months. The judges will be looking for innovation that has had a transformative effect on teaching, that has the potential to be sustainable, and is capable of being applied in different educational contexts.

* **The Award for Inclusive Education**

This award will recognise a commitment to developing an inclusive learning environment, whether face-to-face or online, in which all students feel they belong, are respected, and can learn optimally. The judges will be looking for best practice in inclusive learning design and evidence of strategies for inclusive education that could be applied in different educational contexts.

* **The Award for Educational Leadership**

This award recognises the full range of educational leadership that exists in the University of Birmingham and the many ways in which leadership is demonstrated. The award will be made to a member of staff who has used their leadership skills to promote a commitment to inclusive, innovative approaches to teaching and supporting learning. The judges will be looking for an individual who, in their own immediate context and beyond, have supported, guided and/or influenced others to adapt to new ways of working and have a positive impact on student learning.

* **The Award for Outstanding Academic Support**

This award will recognise a member of staff who has demonstrated a sustained and exceptional commitment to supporting their students towards academic success. The judges will be looking for evidence of pro-active, student-centred approaches that have had demonstrable impact on student learning. *Note: Nominations that relate to personal academic tutoring should be made through the Personal Academic Tutor of the Year category.*

* **The Award for Personal Academic Tutor of the Year – in partnership with the Guild of Students**

This award will be student nominated and run in partnership with the Guild. The award will recognise the vital role that a personal academic tutor has played in supporting and developing their students. The judges will be looking for someone who has supported students and enhanced the student learning experience through personal tutoring in a multi-modal learning environment. They will have demonstrated an effective approach to

academic support and enabled an environment where staff and students can work together on developing students’ academic, personal and employability skills through the use of innovative tutoring techniques.

* **The Award for HEFi Outstanding Teacher of the Year**

This award celebrates the achievements of an outstanding colleague who has made a significant and lasting contribution to the provision of education at the University of Birmingham. The award winner will have a passion and drive for education that is recognised and respected by their peers and (where appropriate) students. The judges will be looking for evidence of teaching and / or supporting learning, and leadership informed by engagement with research, impact on student learning, a commitment to reflection, collaboration and continuing professional development, and extensive influence that makes a notable difference to the provision of teaching and learning at the University of Birmingham.

# Team Awards

The categories for the 2022/2023 Team Awards are:

* **The Team Award for Digital Learning Innovation**

This award will be made to a team that has worked collaboratively to demonstrate innovation in digital education and support that has had a positive impact on student learning over the last 12 months. The judges will be looking for innovation that has had a transformative effect on teaching, that has the potential to be sustainable, and is capable of being applied in different educational contexts.

* **The Team Award for Inclusive Education**

This award will recognise a team commitment to developing an inclusive learning environment, whether face-to-face or online, in which all students feel they belong, are respected, and can learn optimally. The judges will be looking for collaborative approaches to inclusive learning design and evidence of strategies for inclusive education that could be applied in different educational contexts.

* **The Team Award for Outstanding Support for Student Education**

This award will recognise a team that has demonstrated an exceptional commitment to supporting students to learn and preparing them for their futures. The judges will be looking for evidence of student-centred practice that has fostered a sense of community and has supported students to develop the knowledge and skills they will need to be successful on graduation. This award recognises the full range of provision at the University of Birmingham, including on campus, distance learning, and apprenticeships.

# Nominations

* 1. Nominations can be received from any member of staff at the University.

**Please note that the winners of awards will be publicised via the HEFi website and may be asked to contribute to other promotional initiatives, so you may wish to obtain consent before nominating a colleague or team.** Nominations can be for individuals or small teams (which should comprise no more than 5 people who will share the award). Those nominated (or, in the case of a small team, at least one member of the nominated team) must be current members of staff.

* 1. **The nomination should be no more than 500 words**.
	The detailed evidence upon which a nomination is made will not be required in the first stage of the process, but may be required for verification during shortlisting. It is important, therefore, to ensure the evidence is available if required.
	2. Nominations should be made by completing the [HEFi Awards nomination form](https://www.birmingham.ac.uk/university/hefi/events/teaching-learning-awards/nomination-form.aspx) and submitting it no later than 21st April 2023. Those shortlisted will be invited to participate in a celebratory event on the evening of the 21st June, where winners will be announced.

# The selection process

* 1. Up to five individuals (or small teams) will be shortlisted for each category. Everyone shortlisted will be invited to participate in the celebratory event during the HEFi Festival where winners in each category will be announced.
	2. Judging will be carried out by the Pro-Vice-Chancellor Education and her senior team. The judges will be looking for evidence of impact – on our students and their learning, and on education more broadly at the University of Birmingham.