

## **Code of Conduct for the 2026 Masterclasses**

Outreach Masterclasses are free of charge events which are delivered by academics who teach at the University of Birmingham. Their purpose is to allow learners to experience what it is like to study different subjects at university.

When agreeing to attend a Masterclass, attendees should remember that they are not only representing themselves but are also an ambassador for their school/college. This Code of Conduct is to ensure that everyone gets the most out of their visit to the University, as well as to inform attendees of our behavioural expectations.

### **Behavioural requirements and responsibilities:**

- School/ College teachers and staff are responsible for briefing their group on behaviour requirements and monitoring the behaviour of their students during the events.
- If attending as an individual, it is the attendee's responsibility to ensure they have the relevant parental and school/college consent to attend a Masterclass.
- If attendees get lost on their way to a Masterclass, they are expected to call their school/college and/or the Masterclass team at the University who will advise how to locate the session.
- Instructions given at the event by university staff and student ambassadors must be followed at all times without delay.
- Attendees should actively listen to the lecturer (teacher) when they are speaking.
- Speakers and other attendees should be treated with fairness, equality and respect. Rude or disrespectful behaviour will not be tolerated. We therefore ask that school staff take responsibility for their students and intervene where necessary.
- Mobile phones and other electronic devices must not be used during the session, unless agreed by the lecturer.
- The property of the University must be respected at all times.
- Food and drink must not be consumed in the lecture halls.

### **Attendance**

Failure to attend a Masterclass, or to advise us that you are unable to attend less than three weeks in advance, will result in your school/college not being prioritised for future Outreach activity. As our outreach events are free to schools, and have limited spaces, we often have a waiting list. When booked places are unused without prior notice, it means other students miss out. We do understand that sometimes unforeseen circumstances can arise so please let us know if this is the case.

### **Contact details**

The Masterclass mobile number is 07824846218

The Masterclass email address is [masterclass@contacts.bham.ac.uk](mailto:masterclass@contacts.bham.ac.uk)