



Approach to apprenticeship subcontracting

The University of Birmingham engages with subcontractors to tailor programmes to suit the needs of the apprentice, their employer and the apprenticeship.

The University works with subcontractors where training providers and/or employer partners have expertise that would enhance the apprentice's learning journey and experience.

Additionally, the University uses subcontractors for Level 2 English and Mathematics Functional Skills provision when an apprentice requires this training.

As a main apprenticeship training provider, the University will provide governance and oversight of any subcontracted training, as well as monitoring the quality of provision of all elements of the apprenticeship training and will lead the relationship with employer partners.

Where elements of an apprenticeship are subcontracted, the Degree Apprenticeships team will manage the process of approving the partner as a subcontractor of apprenticeship training with the University and ensuring that they are on the Register of Apprenticeship Training Providers (RoATP).

The University has a specific apprenticeship subcontracting legal agreement, which outlines how the training will be delivered and an itemised account of how funding will be used. This demonstrates transparency and value for money. The University conducts appropriate due diligence with all partners and subcontractors.

The University retains a nominal fee from the total funding for each apprentice for management of subcontracted activity. These fees are reviewed regularly and are adjusted as appropriate.

Information on how the University engages with apprenticeship subcontractors is discussed with employer partners prior to delivery and is available for inspection by the Education Skills Funding Agency (ESFA). The University makes regular subcontractor declarations to the ESFA and will obtain an independent auditors report where subcontracting exceeds £100,000 annually.

For further information, please contact degreeapps@contacts.bham.ac.uk