**Refund Application: University of Birmingham Foundation Pathway**

Please refer to the guidance at https://www.birmingham.ac.uk/university/colleges/professional/external/admissions/deposit-refund-policy.aspx to ensure you are providing all documents required to ensure your refund is processed without delay.

Refer to the Birmingham Foundation Pathway Deposits and Refund Policy for further information and to confirm if you are eligible for a refund. If we are paying into a foreign currency account, the amount refunded will be converted using the exchange rate available at the time the refund request is processed.

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| --- | --- | --- | --- |
| **Kaplan Student ID** |  | | |
| **Student name** |  | | |
| **Student email** |  | | |
| **Home country** |  | | |
| **Refund amount** |  | | |
| **Reason for refund (must be completed)** |  | | |
| If you paid by bank transfer, please complete the section below: | | | |
| **Bank and branch** |  | | |
| **Sort code** |  | | |
| **Bank account number** |  | | |
| **Account holder name** |  | | |
| **IBAN (non-UK only)** |  | | |
| **BIC/Swift Code  (non-UK only)** |  | | |
| If you paid by Flywire, please complete the section below: | | | |
| **Refund amount** |  | | |
| **Flywire Payment ID** |  | | |
| **Original payment amount** |  | | |
|  | | | |
| **Student signature** |  | **Date** |  |
| **Guardian signature\*** |  | **Date** |  |
| **Original payer signature\*\*** |  | **Date** |  |

*\* Guardian signature only required for students under 18 years old*

*\*\*Original payer signature only required for refunds over £2,000*

**Internal Use only**

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| --- | --- | --- | --- |
| **Payment authorised by** |  | **Date** |  |
| **Account checked by finance** |  | **Date** |  |
| **Vendor ID** |  | | |
| **Other comments** |  | | |