

# Schedule for the day

To make your day go as smoothly as possible we have drawn-up a suggested schedule for your day, so that you and your guests can make the most of this special occasion.

## Location and Travel

Degree Congregations are held in the Great Hall on our Edgbaston Campus. The Great Hall is located at the heart of campus ([building R6 on the Edgbaston Campus Map](#)).

If you're not sure where to go head towards 'Old Joe' our freestanding clock tower. The Great Hall is located in the domed semi-circular building facing 'Old Joe'.

Visitors to campus by car are requested to park in one of our Pay and Display car parks:

- North East Multi Storey Car Park (access via Pritchatts Road) Sat Nav postcode B15 2SA.
- Pritchatts Road Car Park (at the junction with Vincent Drive) Sat Nav postcode B15 2QU
- Pritchatts Park Village (Pritchatts Road) Sat Nav postcode B15 2QX

For directions to our Edgbaston campus by public transport, bicycle, on foot or by air, [please visit our website](#).

Given the high number of visitors to campus during Degree Congregations please ensure you leave plenty of time to park your car and walk up to campus, or where possible travel to campus by public transport.

## Collecting your tickets

The first thing to do when you arrive on campus is to collect your own ticket and your two guest tickets from the Registration Desk in the Bramall Music Building ([building R12 on the Edgbaston Campus Map](#)). Make sure you bring your ID card with you when collecting your tickets, or some other form of identification.

You will need to arrive at the Registration Desk at least two hours before the start of your Degree Congregation.

## Collecting your robes

Once you've picked up your tickets you can collect your robes from Ede and Ravenscroft in the Bramall Music Building ([building R12 on the Edgbaston Campus Map](#)).

For comfort and practicality it is recommended that you wear a top or shirt that buttons up to the neck as this makes it easier to attach the hood over your gown. You may also find a supply of safety pins useful.

If you have long hair you may find it useful to bring some hair grips to assist in holding your cap in place.

## Photographs

You may have already pre-ordered the photograph package you want, but if not then don't worry. You can always place your order on the day, or even amend your order if you have pre-ordered. Our photography studios will be located in the Nuffield Building ([building R9 on the Edgbaston Campus Map](#)).

We highly recommend pre-booking your photography as this will save you time on the day. If you want to amend your order you can always do this on the day – Ede and Ravenscroft will have a sales display for you to browse if you would like to see what is on offer to you.

After your formal photographs have been taken why not head outside and have some photographs taken on our picturesque campus?

## Personal belongings

As graduands return to different seats during the ceremony you cannot bring personal belongings into the Great Hall. Personal belongings include purses, handbags, mobile phones and any other items you cannot keep in your pocket.

Your robes will not have pockets - why not take advantage of our cloakroom in the Bramall Music Building or ask your guests to look after your belongings during the Degree Congregation?

## Mobile phones and photography

Use of mobile phones, cameras or any portable electronic device is not permitted during the Degree Congregation as it can cause disruption to other graduands and guests. Any graduands or guests seen using such equipment may be asked to leave the Degree Congregation.

If you would like a photograph of you receiving your degree on stage during the Degree Congregation why not speak to a representative of Ede and Ravenscroft? – it is part of the wide range of photograph options available to you.

## Don't be late

The doors to the Great Hall will close 15 minutes before the start of each Degree Congregation to both graduands and guests. This is to ensure the Degree Congregation runs smoothly for all concerned. Please ensure you arrive at the Great Hall no later than 30 minutes before your Degree Congregation so that we can register you for the ceremony. Any graduands arriving after the doors have closed will not be permitted entry to the Congregation.

Please ensure you arrive at the Great Hall no later than 30 minutes before the start of your Degree Congregation. We close the doors 15 minutes before each Congregation starts so please arrive in time.

## Summary

		Degree Congregations						
Where	Event	9.45am	10.15am	12.15pm	1.30pm	3.00pm	4.15pm	5.30pm
Bramall Music Building	Collect tickets and robes	7.45am	8.15am	10.15am	11.30am	1.00pm	2.15pm	3.30pm
Nuffield Building	Photography (optional)	8.00am	8.30am	10.30am	11.45am	1.15pm	2.30pm	3.45pm
Great Hall	Doors open	9.00am	9.30am	11.30am	12.45pm	2.15pm	3.30pm	4.45pm
	Graduands to be seated	9.30am	10.00am	12.00pm	1.15pm	2.45pm	4.00pm	5.15pm
	Degree Congregation starts	9.45am	10.15am	12.15pm	1.30pm	3.00pm	4.15pm	5.30pm
	Degree Congregation ends (approx.)	11.15am	11.45am	1.45pm	3.00pm	4.30pm	5.45pm	6.45pm