

# Student Refund Request

Please return this form:

**In person** Cashiers Counter, Room G8,  
B Block, Aston Webb Building

**By post** Student Fees, Finance Office,  
Edgbaston, Birmingham. B15 2TT.

## Student Details

Student ID Number: .....

Student Name: .....

Contact Email: .....

## Payment Details

Payment Category: Accommodation / Tuition / \* Circle as appropriate  
American Loan – go to 'Refund Details' \*

Payment Method(s): Card (Web or Other\*) / Cheque or Draft / Bank Transfer  
Other .....

Date of Payment: .....

Amount Paid: £ .....

Refund Requested: £ .....

Refund Reason: .....

.....

## Refund Details

**Please be aware that:**

- If your payment was made by card, the refund will be made back to the original card used.
- All other refunds will be paid directly into the **original payers** bank account; enter below.
- If you paid via Draft, you will be required to submit a copy of the remittance advice to show the original payer.

Account Holder(s): .....

Address: .....

.....

Sort Code: .....

Account Number: .....

Bank Name: .....

Bank Address: .....

.....

## **FOR INTERNATIONAL PAYMENTS:**

BIC (SWIFT): ..... **(required)**

IBAN: .....