

UNIVERSITY OF BIRMINGHAM

COUNCIL

26th June 2019 at 9.00 a.m.

MINUTES

Members present: Mr Ed Smith CBE (Pro-Chancellor, in the Chair); Mr Derrick Anderson; Ms Deborah Cadman OBE; Mr David Davies OBE; Mr Malcolm Harbour CBE; Mr Richard Haywood (Deputy Pro-Chancellor); Professor Tim Jones (Provost and Vice-Principal); Mr Harjinder Kang; Mr Mick Laverty; Professor Hisham Mehanna; Mrs Caragh Merrick (Treasurer); Ms Joanne Park (Guild International Officer); Mr Reece Roberts (President of the Guild of Students); Professor Corey Ross; Professor Karen Rowlingson; Mr David Stead; Mr Richard Swann; Ms Jacqueline Taylor; Professor Nicola Wilkin.

Also present: Professor David Adams (Pro-Vice-Chancellor and Head of College); Professor Kathleen Armour (Pro-Vice-Chancellor (Education)); Professor Richard Black (Pro-Vice-Chancellor and Head of College); Ms Erica Conway (Finance Director); Ms Cathy Gilbert (Director of External Relations) - for Minutes 19/39 and 19/40; Professor Laura Green (Pro-Vice-Chancellor and Head of College); Ms Rebecca Lambert, Director of Strategic Planning and Performance Insight - for Minute 19/41; Mr Stephen McAuliffe (Academic Registrar) - for Minute 19/44; Ms Gillian McGrattan, Director of Human Resources - for Minute 19/43; Mrs Colette McDonough (Assistant Secretary); Mr Lee Sanders (Registrar and Secretary); Professor Andy Schofield (Pro-Vice-Chancellor and Head of College); Professor Tim Softley (Pro-Vice-Chancellor (Research and Knowledge Transfer)), Dr Steve Taylor, Director of Strategy and Operations, Birmingham Life Sciences Park - for Minute 19/42(1); Professor Michael Whitby (Pro-Vice-Chancellor and Head of College).

Apologies: Mr Alan Davey CBE; Professor Sir David Eastwood (Vice-Chancellor and Principal); Dame Lin Homer; Dame Una O'Brien; Professor Robin Mason (Pro-Vice-Chancellor (International)).

Papers: The minute book contains copies of all written papers or reports to which reference is made below unless indicated otherwise.

19/34 Minutes of previous meeting

Resolved: that the minutes of the meeting of Council held on 4th April 2019 be approved (CO.19.06.01).

19/35 Matters Arising

Reported: that there were no matters arising.

19/36 Pro-Chancellor's Items

(1) USS Update

Considered: the USS Update (CO.19.06.02).

Noted that:

- (a) Employers had been invited by the USS Trustee, via Universities UK, to consider three options which would facilitate closure of the 2018 valuation:
 - (i) Option 1, Upper bookend: to remain unchanged from the rate consulted on of 33.7%;
 - (ii) Option 2, Lower bookend and a contingent contributions arrangement: Lower bookend of 29.7% which would be subject to an acceptable proposal on contingent contributions to address the additional risk being taken;
 - (iii) Option 3, 2020 valuation: Contribution rate initially set at 30.7% (9.6% members and 21.1% employers) and would apply from 1st October 2019. A 2020 valuation would then be undertaken and, subject to that and ongoing discussions between stakeholders, the contribution rate would remain unchanged until 1st October 2021 when it would increase to a minimum of 34.7% in the absence of an alternative Schedule of Contributions from a completed 2020 valuation;
- (c) a meeting of the Council USS Sub-Group had been held on 24th May 2019 to consider and approve the University's response to these options. The response approved by the Sub-Group and submitted to UUK was attached at Appendix 1 to Paper CO.19.06.02;
- (d) a UCU ballot for strike action in relation to USS was likely in the Autumn.

[The Vice-Chancellor and Principal declared an interest in this agenda item by virtue of his position as Chair of USS].

(2) One-to-One Meetings

Reported: that the outcomes of the one-to-one meetings between the Pro-Chancellor, Deputy Pro-Chancellor and Treasurer and members of Council for 2018/19 would be reported to Council in October 2019.

(3) **[NOT FOR PUBLICATION]**

19/37 Vice-Chancellor's Items

Noted: the report of the Vice-Chancellor (CO.19.06.03).

(1) Unison Update

Reported that:

- (a) members of the University's Unison Branch had voted in favour of strike action in a recent ballot regarding fair pay, equality, and improved working conditions;
- (b) 557 members were entitled to vote. 51.3% took part in the ballot, just ahead of the requisite 50% threshold, 224 of which voted in favour of strike action;
- (c) the demands of Unison (according to their website) were for the University to:
 - (i) give an above RPI inflationary pay increase to all support staff;
 - (ii) become a Living Wage Accredited employer;
 - (iii) eliminate the gender pay gap by 2020;
 - (iv) fix the Support Staff pay spine and allocate a budget for it;
 - (v) negotiate with all unions on the joint unions' report on working conditions at the University';
- (d) the University had been advised that the strike action would be taken as follows:
Friday 28th June (Open Day);
Wednesday 10th to Thursday 18th July inclusive (Graduations);

- Saturday 14th September (Open Day);
- Sunday 22nd September to Sunday 29th September inclusive (Welcome Week);
- (e) the University had made contingency plans for the strike action and would continue to monitor closely the position. The University's 2018 pay deal for support staff had matched the national settlement, where Unison had not taken industrial action. Moreover, it was the fourth consecutive year that the University had matched the voluntary Living Wage. The University had made clear to the Support Staff Unions that it was prepared to address reform of the pay spine (which had been significantly compressed at the lower end by the University's matching of the VLW), together with reform of terms and conditions, which would see the University investing more money in support staff pay. However, Unison had decided to take strike action;
- (f) **[NOT FOR PUBLICATION]**
- (g) a further update would be provided to the next meeting of Council.

19/38 Finance

COMMERCIAL IN CONFIDENCE

- (1) Budget for 2019/20

Considered: the Budget for 2019/20 (CO.19.06.04).

Reported that:

- (a) significant investments would continue to be made in new staff hires and the additional costs of current staff due to pay increases, NI and pensions;
- (b) income would be significantly higher in 2019/20 due to the recognition of £38m of capital grants in accordance with FRS102 from the UK Collaboratorium for Research on Infrastructure and Cities (UKCRIC) in relation to the buried infrastructure project and UK Rail Research and Innovation Network (UKRRIN) in relation to research into rail innovation;
- (c) the budget for 2019/20 represented a sustainable position for the University **[NOT FOR PUBLICATION]**
- (d) the University's EBITDA (Earnings before interest, tax, depreciation and amortisation) **[NOT FOR PUBLICATION]** and published accounts surplus had both been impacted in 2018/19 by an adjustment, following completion of the March 2017 USS valuation, which had resulted in a significant increase of the provision for USS by £115m. This adjustment arose on the acceptance of a new valuation and only in the year of a valuation being concluded. Given this, SPRC had recognised that it would be misleading for the University to use EBITDA as an indicator of its financial performance, noting that the OfS had not continued the practice of HEFCE using EBITDA as a key financial indicator in monitoring the financial sustainability of higher education institutions;
- (e) efficiencies were built into College and Professional Services' budgets in 2019/20. Budget holders were encouraged to use the non-pay efficiencies tool kit developed by the working group led by the Registrar and Secretary. In addition, the Provost was chairing a Group to oversee the realisation of savings and benefits from New Core and StARS. Council was assured that it would be kept informed of progress against delivery of these savings, including information on the efficiency savings delivered by New Core, comparing performance against the original business plan, also recognising the benefits of the system in terms of enabling new ways of working and process improvements.

Resolved: that the University's Budget for 2019/20 be approved (CO.19.06.04).

(2) Forward Look

Considered: the Forward Look (CO.19.06.05).

Reported that:

- (a) the four year Forward Look to 2023/24 reflected the University's current medium term plans and assumptions and was based on the longer term financial model that was used by the University to support its financial and capital planning process;
- (b) the Forward Look used the 2019/20 budget as a baseline and identified the financial impact of underlying assumptions whilst also reflecting known income and cost changes over the period of the Forward Look;
- (c) the Forward Look showed a sustainable position, **[NOT FOR PUBLICATION]**
- (d) **[NOT FOR PUBLICATION]**
- (e) on the basis of this Forward Look, the covenants associated with both the EIB and the private placement loan notes would be met throughout the period;
- (f) that the Forward Look paper included the financial scenarios, including the implications of the Augar Review, previously discussed at SPRC and Council;
- (g) five year plans were being developed which would enable the Forward Look to be updated in the Autumn Term (following clarification of the student recruitment position for 2019 entry) for subsequent approval by Council in November 2019 and submission to the OfS in December. This would then be used as a baseline budget in future.
- (h) the discussion at Council covered:
 - (i) **[NOT FOR PUBLICATION]** The Guild International Officer enquired whether investment in the student experience should be prioritised for international students given the proposed increase in their fees. Council noted that the recommendations of the review of the international student experience would be considered by UEB in July, but also the importance of the principle that the University would continue to invest for the future and benefit of the student population as a whole (rather than segmenting its investment), with investments such as the Library, Welfare Support, and the Sports Centre benefitting all students;
 - (ii) the future provision of student accommodation, noting the balance of a range of pricing options, **[NOT FOR PUBLICATION]**
 - (iii) the importance of maintaining the University surplus at a minimum of 10% in order to enable continued investment in the future of the University, noting also the need for careful balancing of future spend on capital projects and revenue investment in staff.

Resolved: that the Forward Look at Paper CO.19.06.05 be approved as the basis on which detailed planning would continue. A final Forward Look informed by five year planning at College level would be submitted to Council (via SPRC) for approval in November 2019 prior to submission to the OfS.

19/39 Recruitment and Admissions Update

COMMERCIAL IN CONFIDENCE

(1) Progress Update

Considered: the Recruitment and Admissions Progress Update (CO.19.06.06).

Reported that:

- (a) **[NOT FOR PUBLICATION]**

- (b) the University was expected to be able to meet its overall home undergraduate target, **[NOT FOR PUBLICATION]**
- (c) **[NOT FOR PUBLICATION]**
- (d) **[NOT FOR PUBLICATION]**. Based on current position, the University was on track to meet the overseas undergraduate target **[NOT FOR PUBLICATION]**
- (e) **[NOT FOR PUBLICATION]**
- (f) **[NOT FOR PUBLICATION]**
- (g) UEB had agreed that all Colleges would meet, rather than exceed, their overall recruitment targets for 2019 entry, noting that each College would determine its own approach as to how this would be achieved. UEB had also supported the option of taking students who had performed better than expected through Clearing even if the programme they wished to study had already met target. **[NOT FOR PUBLICATION]**

(2) Undergraduate Recruitment and Marketing Update

Considered: an update on proposed developments to the University's approach to home undergraduate applicants (CO.19.06.07).

Reported that:

- (a) Paper CO.19.06.07 proposed two developments to the University's approach to home undergraduate applicants:
 - (i) firstly, to replace the University's current unconditional scheme (UO) with an offer of no less than grade C in three subjects (or the equivalent qualifications for BTEC and IB). This would be known as an Attainment Offer;
 - (ii) secondly, to reposition the University's various offers under the headline of "Your Birmingham Offer" which supports the move away from UO. The Attainment Offer would be a key element of this;
- (b) the Unconditional Offer (UO) scheme had been introduced in 2012 and was developed to improve the conversion rates of high achieving applicants. It had been successful to date, although its effectiveness was reducing due to the number of other universities now offering UO, and negativity being driven by challenges to the approach by government and in the media. Whilst students in receipt of a UO from the University did not experience the attainment gap seen in other parts of the sector, some subjects made a relatively large proportion of their offers through the UO scheme;
- (c) as reported previously, UEB had been considering the University's future approach to its offer making strategy during 2018/19, including the development of a personalised offer strategy, as an alternative to the Unconditional Offer scheme. This preceded concerns raised by the Education Secretary in April 2019 in relation to the use of unconditional offers;
- (d) a range of options had been considered to replace UOs, including: **[NOT FOR PUBLICATION]**
- (e) **[NOT FOR PUBLICATION]**
- (f) the Attainment Offer would be articulated as part of "Your Birmingham Offer". Critically, it would allow the University to explain the different types of offer a student could receive, bringing A2B and contextual offers into the forefront in support of the University's approach to Widening Participation, in line with the new Access and Participation Plan and its targets;
- (g) **[NOT FOR PUBLICATION]**
- (h) **[NOT FOR PUBLICATION]**
- (i) the Guild of Students was content with the new approach;
- (j) the recommendations had been endorsed by Senate on 12th June 2019.

Resolved: that Council endorsed the development of the University's approach to home undergraduate applicants, as set out in Paper CO.19.06.07.

19/40 University of Birmingham Dubai Update

COMMERCIAL IN CONFIDENCE

Considered: the University of Birmingham Dubai Update (CO.19.06.08).

Reported:

- (a) that the report covered the following areas:
 - (i) General update and key milestones;
 - (ii) Student recruitment;
 - (iii) Financial performance against business case;
 - (iv) The student experience;
 - (v) Student retention rates;
- (b) the new reporting arrangements for the University of Birmingham Dubai, noting that UEB would receive a quarterly update on performance against key indicators, including recruitment and admissions and the budget and that Council, Senate, and SPRC would receive a progress report from the Dubai Steering Group in November and June each year;
- (c) the current position regarding recruitment and admissions. **[NOT FOR PUBLICATION]**
- (d) **[NOT FOR PUBLICATION]**
- (e) the plans to establish a Dubai Advisory Board as part of the updated governance arrangements for University of Birmingham Dubai. This Advisory Board could advise on market opportunities/intelligence and developing relationships with key contacts in the UAE. A paper on the revised governance arrangements would be submitted to the Council Sub-Group in September 2019 and Council in October 2019;
- (f) the discussion of Council covered:
 - (i) the positive experience of Jacqueline Taylor, member of Council, who had visited the University of Birmingham Dubai in April. She particularly commended the sense of community and the enthusiasm and commitment of the staff which she had observed during her visit;
 - (ii) as had happened with previous Guild Presidents, the future visit of the next President of the Guild of Students to University of Birmingham Dubai;
 - (iii) the staffing arrangements for University of Birmingham Dubai, noting this was a mixed model of both flying faculty and local staff;
 - (iv) the programmes offered at the University of Birmingham Dubai compared to those at Edgbaston, noting that both marketing and cultural considerations were taken account of when shaping the curriculum in Dubai.

Resolved: that the next update to Council on the University of Birmingham Dubai would be in November 2019 which would cover financial and operational performance against plan, key variations, new market opportunities and the strategic risk register.

19/41 Update of Strategic Framework Key Performance Targets

COMMERCIAL IN CONFIDENCE

Considered: the Key Performance Targets Update (CO.19.06.09).

Reported that:

- (a) **[NOT FOR PUBLICATION]**
- (b) the current set of KPTs would be reviewed and refreshed as part of the development of the new Strategic Framework beyond 2020;
- (c) in relation to KPT4.1, Staff Engagement, the Director of Human Resources was leading a review of the staff engagement survey to report in 2019/20;
- (d) in relation to KPT4.2, Core Income Per FTE, Council recognised that there would be a time lag before the return on the University's recent significant investment in academic staff was realised, **[NOT FOR PUBLICATION]**

Resolved: that the Key Performance Targets Update at Paper CO.19.06.09 be approved.

19/42 Strategy, Planning and Resources Committee

Considered: the report of the meetings of the Strategy, Planning and Resources Committee held on 14th May and 11th June 2019 (CO.19.06.10).

- (1) Birmingham Life Sciences Park Update

COMMERCIAL IN CONFIDENCE

Considered: the Birmingham Life Sciences Park Update (CO.19.06.11).

Reported:

- (a) that the University had purchased the former Birmingham Battery and Metal Company site in Selly Oak from Birmingham City Council (BCC) for £11.08m in 2017. Since then, the University had explored strategic opportunities to develop the 9.9 acre site, leveraging its proximity to both the University and Queen Elizabeth Hospital. The University's vision for the site was to deliver significant reputational, health and economic impact underpinned by its academic and clinical strengths manifest in Birmingham Health Partners and differentiate its regional offer from others in the UK. This would also enable the University to deliver key aspects of both the national and local Industrial Strategy and establish a new life sciences cluster outside of the "Golden Triangle". Birmingham Life Sciences Park (BLSP) was the working name for the development of the full site;
- (b) that Council, SPRC and UEB had considered a report on the development of BLSP in June 2018 which set out the rationale for the creation of an integrated site, which would unite existing translational research and clinical infrastructure and excellence, accelerate the development of new innovative therapies, diagnostics and devices; drive significant impact from the University's research and lead to improved patient outcomes and regional economic impact;
- (c) to (g) **[NOT FOR PUBLICATION]**
- (h) that a business case, proposed governance and legal structure and agreements were being developed with the shortlisted investor-developer partner and would be brought to UEB, SPRC and Council for approval in October 2019. The identification of an investor-developer was an important step in enabling the University to finalise the business case for BLSP;
- (i) **[NOT FOR PUBLICATION]**
- (j) **[NOT FOR PUBLICATION]**
- (k) that safeguards would be put in place to cover the unlikely event of being unable to attract the required number of tenants;
- (l) the importance of discussing and agreeing the future governance and management arrangements **[NOT FOR PUBLICATION]** from the outset, noting that these would be considered by the Council Sub-Group over the Summer;
- (m) the importance of the support of the West Midlands Combined Authority and the

- LEP for the project;
- (n) that further work on the sources of income for the project, including private sector funding, would inform development of the income projections for the business case which would be submitted to Council in October 2019.

Resolved that:

- (i) progress with the development of BLSP be noted;
- (ii) to (iii) **[NOT FOR PUBLICATION]**
- (iv) the timeline and approach outlined in Paper CO.19.06.11 to seek approval from UEB, SPRC and Council in September/October 2019 for the full business case for establishing the BLSP, for the appointment of the investor-developer and for the proposed legal and governance arrangements for the partnership for the BLSP, **[NOT FOR PUBLICATION]**
- (v) the establishment of a Council Sub-Group to consider the detailed arrangements for establishing BLSP above prior to consideration by SPRC in September and Council in October 2019, be approved with the following membership:
Ed Smith, Pro-Chancellor and Chair of Council
Caragh Merrick, Treasurer
Richard Haywood, Deputy Pro-Chancellor
Harjinder Kang, Member of Council
Professor Tim Jones, Provost and Member of Council
Professor David Adams, Pro-Vice-Chancellor and Head of College
In attendance: Erica Conway, Finance Director, Steve Taylor, Director, BLSP, Carolyn Pike, Director of Legal Services and Nicola Cardenas-Blanco, Deputy Director of Legal Services.

- (2) University of Birmingham Enterprise Update and Annual Review 2017/18

COMMERCIAL IN CONFIDENCE

Noted: the University of Birmingham Enterprise Update and Annual Review 2017/18 (CO.19.06.12).

19/43 Annual Health and Safety Assurance Report

Considered: the Annual Health and Safety Assurance Report (CO.19.06.13).

Resolved: that the Annual Health and Safety Assurance Report be approved.

19/44 Senate

Noted: the report of the meeting of Senate held on 12th June 2019 (CO.19.06.14).

- (1) Annual Report of Student Complaints, Appeals and Grievances to Council and Complaints to the Office of the Independent Adjudicator

Considered: the Annual Report of Student Complaints, Appeals and Grievances to Council and Complaints to the Office of the Independent Adjudicator (CO.19.06.15).

Reported: that **[NOT FOR PUBLICATION]**, and for the sixth year in succession, the Office of the Independent Adjudicator had not found any complaint to be justified.

Resolved: that the report on Complaints, Appeals, Grievances to Council and Complaints to the OIA for 2017/18 be approved as set out in Paper CO.19.06.15.

19/45 Audit Committee

Considered: the report of the meeting of Audit Committee held on 4th June 2019 (CO.19.06.16).

Reported that:

- (a) the Chair of Audit Committee would give a short update on Audit Committee for discussion at each meeting of Council from now on;
- (b) the Chair of Audit Committee drew attention to the key issues considered by Audit Committee in June:
 - (i) the importance of benefits realisation and lessons learned from the experience of New Core;
 - (ii) the outcome of seven internal audits;
 - (iii) the international student experience;
 - (iv) the importance of the University's financial scenario planning work;
 - (v) information security, noting that the University had standard insurance cover for information security breaches which it could choose to enhance if it so wished.

Noted: that a briefing on the University's approach to information security would be submitted to SPRC and Council.

19/46 Appointment of Pro-Chancellor Update

Reported: by the Deputy Pro-Chancellor, that:

- (a) the Pro-Chancellor Appointment Panel had met on 13th June 2019 to consider candidates for the appointment of Pro-Chancellor;
- (b) ***[NOT FOR PUBLICATION]***
- (c) the next stage was a round of informal individual discussions with the candidates. These informal meetings would be shared between the Vice-Chancellor and Principal, Treasurer, Registrar and Secretary and Provost and Vice-Principal;
- (d) the Panel would consider the outcome of these meetings next month and decide who to shortlist for formal interview in September 2019;
- (e) a further update would be provided to Council in October 2019.

19/47 Progress Update: Implementation of New Structure of Academic Year

Noted: progress made with the implementation of the New Academic Teaching Year (NATY) (CO.19.06.17).

19/48 Appointment of Deputy Pro-Vice-Chancellors

Considered: the appointment of Deputy Pro-Vice-Chancellors (CO.19.06.18).

- (1) Deputy Pro-Vice-Chancellor (Industrial Partners)

Resolved: that Professor Paul Bowen be re-appointed as Deputy Pro-Vice-Chancellor (Industrial Partners) for three years from 1st August 2019 to 31st July 2022.

- (2) Deputy Pro-Vice-Chancellor (Regional Engagement)

Resolved: that Professor Simon Collinson be re-appointed as Deputy Pro-Vice-Chancellor (Regional Engagement) for a further three years from 1st October 2019 to 30th September 2022.

(3) Deputy Pro-Vice-Chancellor (Equality, Diversity and Inclusion)

Resolved: that Professor Joanne Duberley be appointed to the post of Deputy Pro-Vice-Chancellor (Equality, Diversity and Inclusion) from 1st August 2019 until 31st July 2022.

(4) Deputy Pro-Vice-Chancellor (Staffing)

Noted: that Professor Mark Sterling had been appointed by Council (by correspondence) as Deputy Pro-Vice-Chancellor (Staffing) for three years from 1st August 2019 to 31st July 2022.

19/49 Membership Committee

Considered: the report of the meeting of Membership Committee held on 11th June 2019 (CO.19.06.19)

Resolved that:

- (i) Mr Richard Haywood be re-appointed as Deputy Pro-Chancellor for a second term of office from 1st December 2019 to 31st July 2022. This was the maximum term permitted as he will then have served a total of ten years on Council, having joined on 1st August 2012;
- (ii) the vacancies in the membership of Council Committees for 2019/20 be addressed as set out in Appendix 1 to Paper CO.19.06.19.

19/50 Amendment of Ordinances

Considered: the proposed amendment of the Ordinances 2.9.1, 3.7.1 and 3.7.2. The purpose of these amendments was to:

- (i) add the Dean of Birmingham Medical School to the membership of Senate with effect from 1st August 2019;
- (ii) enable Deputy Pro-Vice-Chancellors to be appointed by the University Executive Board, on the nomination of the Vice-Chancellor (CO.19.06.20).

Resolved: that the amendment of Ordinances 2.9.1, 3.7.1 and 3.7.2 be approved as set out in Paper CO.19.06.20.

19/51 University of Birmingham Enterprise Ltd.

Noted: that the re-appointment of Mrs Brenda Reynolds as Non-Executive Director on the University of Birmingham Enterprise Ltd. Board for two years from 1st April 2019 to 31st March 2021 had been approved by the Registrar and Secretary on behalf of Council.

19/52 Arrangements for Transaction of Business between Meetings of Council

Considered: the arrangements for transaction of business between meetings of Council (CO.19.06.21).

Resolved: that the procedure for transacting matters of urgency during the Summer Period between meetings of Council be confirmed as set out in Paper CO.19.06.21.

19/53 Capital Projects over £10m

COMMERCIAL IN CONFIDENCE

Received: a report from the Director of Estates (CO.19.06.22).

19/54 Affixing of the University Seal

COMMERCIAL IN CONFIDENCE

Received: a report noting the transactions which had required use of the University Seal since the last meeting of Council (CO.19.06.23).

19/55 Any Other Business

(1) Retiring Members of Council and UEB

Reported: that, on behalf of Council, the Pro-Chancellor and Chair of Council thanked:

- (a) David Davies who had been a member of Council since 2011;
- (b) David Stead who had been a member of Council since 2015 and Chair of the Audit Committee since January 2016;
- (c) Professor Hisham Mehanna who had been an academic member of Council since 2015;
- (d) Reece Roberts for his term as Guild President for this academic year;
- (e) Professor Michael Whitby who was retiring at the end of August after nine years as Pro-Vice-Chancellor and Head of the College of Arts and Law.

(2) Estates Tour for Members of Council

Reported: that the tour of the University Estate for members of Council would commence at 11.30a.m. with a presentation from Trevor Payne, Director of Estates.

19/56 Programme of Meetings

Noted: the programme of meetings of Council for 2019/20:

Wednesday 2nd October 2019, 9.00am, Council Strategy Day followed by Campaign Launch**

Tuesday 26th November 2019, 5.00pm, Council Presentation and Dinner

Wednesday 27th November 2019, 9.00am, Council Meeting

Tuesday 28th January 2020, 5.00pm, Council Presentation and Dinner

Wednesday 29th January 2020, 9.00am, Council Meeting

Thursday 2nd April 2020, 9.00am, Council Strategy Day and Dinner

Tuesday 23rd June 2020, 5.00pm, Council Presentation and Dinner

Wednesday 24th June 2020, 9.00am, Council Meeting

*** The Council Dinner on 1st October 2019 had been cancelled so that members of Council could attend the Campaign Launch on the evening of 2nd October 2019.*